



**Approved  
Town of Ridgefield  
Water Pollution Control Authority**

**WPCA Special Meeting  
December 20, 2018 7:00 p.m.  
66 Prospect Street  
Ridgefield, Connecticut 06877**

WPCA:	Amy Siebert, Gary Zawacki, Kevin Briody, Rudy Marconi
WPCA Absent:	Ron Hill
Suez:	Jeff Pennell, Matt Brown, Michael Burke
AECOM:	Jon Pearson, Don Chelton
233 Danbury Road:	Marty Handshy, Jay Metcalf
84 Governor St.	Steve Zemo
BOS:	Maureen Kozlark, Bob Hebert

**These are not verbatim minutes of the proceeding but identification of general items and specific actions undertaken.**

**WPCA Special Meeting called to order at 7:00 by Ms. Siebert**

**1) New Business**

- a) **Approval of Minutes, November 29, 2018:** Motion to approve minutes made by Mr. Zawacki, seconded by Mr. Briody, Mr. Marconi abstaining, all in favor 3-0.
- b) **233 Danbury Road.** Mr. Handshy requested an extension of the sewer district for a project consisting of either 60 or 84 units. The project presently consists of a 30 unit 55+ condominium building under the state's 8-30g affordable housing statute that has been approved by Planning and Zoning with a septic system. The project is not in the sewer area defined in the Facilities Plan. The WPCA stated that the last extensions considered for the sewer area were to address failing septic systems and health issues. Mr. Chelton stated that this project is not included in the Facilities Plan and this would take flow away from the allocations for infilling within the sewer district and for other areas that were identified for potential sewer extensions for health issues. The WPCA discussed the ramifications of extending the sewer district and would seek legal advice regarding this matter.

**2) Old Business**

- a) **84 Governor Street. Mr. Marconi recused himself due to conflict of interest.** Mr. Zemo presented a project for 84 Governor Street and 62 Prospect Ridge Road. The project was recently revised with a decrease in units from 36 new age restricted, affordable 2-bedroom units to 32 units. The properties presently have 2 sewer use units. The WPCA stated that the plant presently has capacity, however, the sewer line that would serve these parcels has capacity issues. Mr. Zemo suggested that the WPCA review the present hookup fee and revise it for multi-family use. The present hookup fee is \$5,700 for a 2-4 bedroom resident. He suggested raising the fee to \$6,700 and deposit the extra \$1,000 into a separate account for collection system repair.  
**Motion was made by Mr. Briody to approve this application to create a separate rate for multi-family development at an additional \$1,000 per unit for collection system**

**repair to be held in a separate account, seconded by Mr. Zawacki. After discussion the motion was withdrawn by Mr. Briody, seconded by Mr. Zawacki, passing 3-0.** After discussion on whether the WPCA should seek legal counsel for this request: **Motion was made by Mr. Briody on condition of approval for this application there will be a \$32,000 payment in lieu of repairs to the collection system subject to legal review, seconded by Mr. Zawacki, passing 3-0, Mr. Marconi recused, Mr. Hill, absent.** After the motion, Mr. Marconi returned to the meeting.

### 3) AECOM Report

- a. **Phase 2 Wastewater Facilities Plan.** AECOM submitted the Facilities Plan Addendum to DEEP, which has reviewed it and indicated that it would be acceptable, and passed the Addendum on to the Office of Policy and Management (OPM) to close out the Environmental Impact Evaluation process. Through the DEEP, OPM has requested that the WPCA vote to approve both the Phase 1 and Phase 2 Facilities Plan and the Facilities Plan Addendum.

**Motion to approve the Phase 1 and Phase 2 Facilities Plan and the Facilities Plan Addendum dated November 28, 2018 by Mr. Marconi, seconded by Mr. Zawacki, passing 4-0 with Mr. Hill absent.** The DEEP has indicated they will be issuing an approval letter on the Facilities Plan and the Facilities Plan Addendum.

**WWTF Upgrade Design.** AECOM noted that the public notice for the NPDES Permit Modification Application for the South Street WWTF was published in the Danbury NewsTimes on December 3, 2018 and the application was mailed to the DEEP. As of Wednesday, the application and the check had not yet been received by the DEEP. The WPCA had received a letter from DEEP that the application was received, and a copy of the letter was provided to AECOM.

AECOM is continuing with the advancement of the design, with the next milestone being the 100 percent design submittal, which is scheduled for early January. AECOM will provide CDs with copies of the submittal electronically, and a paper copy and CD to the WPCA Administrator.

Mr. Pearson noted that after the November WPCA meeting, there was a meeting with the Highway Department and the First Selectman with several WPCA members in attendance to review identifying about 1.5 acres that could be used for a temporary Contractor staging/storage area in the vicinity of the WWTF. As a result of the on-site meeting and lack of available space within the Highway Dept. site on the north side of South Street, the conclusion of the meeting was that an area in the vicinity of the proposed Quail Ridge PS Site should be cleared of trees and made available to the Construction Contractor for staging. Mr. Pearson presented a plan of the proposed area for review and noted that this area is being included in the plans for the project. This area represents less than 1 acre. Mr. Pearson also asked about using the Police Impoundment area next to the WWTF, as well as the grassed area between the impoundment and South Street. Mr. Marconi indicated that this can be used, and he will discuss the need for a temporary impoundment with the Police Chief.

AECOM is working on addressing comments from Charlie Fisher on the stormwater management approach for the project. There is no space onsite for stormwater infiltration on-site and groundwater levels are high except in the area of the Septage Building and Influent PS where infiltration is not desirable due to potential for spillage. The stormwater management approach will provide stormwater treatment with hydrodynamic separators and offset the increase in impervious surfaces with removal of the Route 7 WWTF impervious

area. Permit coverage will be required under the DEEP General Permit for Stormwater and Dewatering from Construction will be needed and since it is a municipal project, review of application will be by DEEP. The project will also need to file for coverage under the DEEP General Permit for Industrial Activity. With the staging areas defined, and the stormwater management approach developed, AECOM will work to schedule the Planning and zoning preapplication review for the project in early 2019.

Mr. Chelton noted that at last month's WPCA meeting, AECOM had distributed a letter regarding the project budget status and the estimated cost to complete the design which requests an increase in the project budget of \$231,687. AECOM noted the increase is due to additional tasks that were requested, as well as an increase in the estimated cost for the original scope of services, and reviewed the requested costs. AECOM noted that the DEEP reviewed the draft amendment, and the DEEP noted it was acceptable. **Motion made to approve Amendment No. 1 to the Agreement for the Wastewater Facilities Upgrade design by Mr. Marconi, seconded by Mr. Zawacki, passing 4-0.**

Mr. Pearson also noted that with the planned project schedule of bidding the project in late winter, AECOM is beginning to prepare a proposed Agreement, level of effort and fee for the bid and construction engineering for the Wastewater Facilities Upgrade. Mr. Chelton noted that this will be a significant effort, spanning 4 years from the bidding of the project, services during construction, onsite resident representation, startup and preparation of an O&M manual, and assistance during the guaranty period by the general contractor.

b. **Quail Ridge Pump Station Relocation Design.** No activity this month.

b) **Suez Report.** Mr. Jeff Pennell presented Suez Environmental report for November 2018.

**Motion to adjourn by Mr. Zawacki, seconded by Mr. Briody at 10:13 p.m., passing 4-0.**

Submitted by Diana Van Ness