



**Approved  
Town of Ridgefield  
Water Pollution Control Authority**

**WPCA Regular Meeting  
September 27, 2018 7:00 p.m.  
66 Prospect Street  
Ridgefield, Connecticut 06877**

WPCA: Amy Siebert, Ron Hill, Gary Zawacki, Kevin Briody (departed at 8 pm)  
Suez: Michael Burke, Jeff Pennell, Matt Brown  
AECOM: Don Chelton, Jon Pearson

**These are not verbatim minutes of the proceeding but identification of general items and specific actions undertaken.**

**WPCA Regular Meeting called to order at 7:00 by Ms. Siebert.**

- 1) New Business
  - a. Approval of Minutes August 23, 2018: Motion to approve minutes made by Kevin Briody, seconded by Ron Hill, all in favor (3-0) with Gary Zawacki abstaining.
- 2) Old Business
  - a. Rate Consultant: Agreed to work to schedule a meeting with Raftelis before the next public information meeting on 17 October 2018, preferably with Town Controller Kevin Redmond in attendance. Confirm that Raftelis will come to that meeting. Discussed that the current financial model shows approximately ½ year's worth of operating expenses (\$800,000) being kept as a fund balance. Confirm with Raftelis that Model will be run with a larger fund balance (e.g. one year's expenses) to examine rate impact of varying the fund balance. Fund balance used for unforeseen expenses and capital projects needed to serve the plant and collection system.
  - b. Tracking capacity: No update on a spreadsheet tool for this meeting. Discussed 84 Governor St & 62 Prospect Ridge, noting that the Town Planner had been informed that plant capacity was available while the most appropriate way to convey flow to the plant would be reviewed with the applicant's engineer. Options to convey flow were discussed; a draft response to the applicant's representative was reviewed; the applicant's engineer will be invited to the October WPCA meeting.
  - c. Upcoming referendum: A draft response to a resident's question as to why those outside the sewer districts should help fund the project was discussed. It was noted that this could be used to communicate to the public and would be worth asking the Ridgefield Press to publish if possible.
2. AECOM Report
  - a. Facilities Plan Update
    - i. The CT Department of Public Health (DPH) submitted a letter noting that an extensive analysis would be required in order to include the Marcardon/Soundview area into the sewer boundary area. As agreed in previous discussion of this, the Facilities Plan will be amended to omit this area to permit the project to proceed and meet its deadlines.

b. WWTF Upgrade Design

- i. The 60% Value Engineering review recommendations were presented and discussed. The report will be revised to reflect the WPCA's input and submitted to CTDEEP. Very minor modifications to the design resulted from the exercise.
- ii. The application for the modification of the NPDES permit for the South Street WWTF has been prepared for the planned combining of the plants, and will be moved through the CTDEEP process. AECOM will coordinate with the WPCA on publishing the required public notice.
- iii. The 90% submittal will be ready in November 2018. In October 2018, a pre-application meeting with Planning and Zoning, as well as an update meeting with CTDEEP will be conducted to keep the project on schedule.
- iv. With the 60% VE review completed, AECOM is reviewing the project costs to date, and assessing the anticipated cost to complete the design effort and will update the WPCA next month.

c. Quail Ridge PS Relocation

- i. No activity this month.

3. Suez Report

Jeffrey Pennell presented the report for August 2018. Wet weather brought average monthly plant flow above permitted value, while effluent quality remained within permit limits. Michael Burke explained that the current operating contract will be up on December 31, 2018. The contract has another 3 year renewal option. Kevin Briody made a motion to approve executing the next 3 year option for the Suez contract. Gary Zawacki seconded, all in favor (4-0).

4. Adjournment: Motion to adjourn made by Ron Hill, seconded by Gary Zawacki, meeting adjourned at 9:03 p.m.