



**Unapproved
Town of Ridgefield
Water Pollution Control Authority**

**WPCA Special Meeting
June 28, 2018 7:00 p.m.
66 Prospect Street
Ridgefield, Connecticut 06877**

WPCA: Amy Siebert, Ron Hill, Gary Zawacki, Rudy Marconi, Kevin Briody n
Suez: Matt Brown
AECOM: Jon Pearson
Pullman & Comley: Monty Frank, Lee Hoffman
84 Governor St. Bob Jewell, Steve Sullivan

These are not verbatim minutes of the proceeding but identification of general items and specific actions undertaken.

WPCA Regular Meeting called to order at 5:00 by Ms. Siebert.

1) New Business

- a) **Rate Consultant.** Mr. David Fox, Raftelis Financial Consultants, presented a preliminary working draft rate model for Sewer District 1 and 2. Discussed scenarios for revenue increases, Quail Ridge Pump Station replacement, State grants and loans, percentage the Town of Ridgefield could potentially pay, and possible annual user fee increases.
- b) **Pullman & Comley:** Mr. Frank and Mr. Hoffman discussed different scenarios for merging Route 7 into the South Street WWTF District. They will research the matter and provide the WPCA with their results and legal opinion. **Motion was made to engage Pullman and Comley to review the sewer facility upgrade by Mr. Marconi, seconded by Mr. Zawacki, passing 5-0.**
- c) **84 Governor Street.** Mr. Jewell and Mr. Sullivan presented a project for 84 Governor Street and 62 Prospect Ridge Road. The project consists of 36 new age restricted, affordable 2 bedroom units. The properties presently have 2 sewer use units. The WPCA stated that the plant presently has capacity, however, the sewer line that would serve these parcels has capacity issues. WPCA discussed the flow in the line from Governor Street to Rowland Lane.
- d) **Motion to approve minutes from May 31, 2018 by Mr. Zawacki, seconded by Ms. Siebert, Motion carried 5-0.**
- e) **Annual Sewer Fee.** The annual sewer fees for 2018-2019 were discussed. The WPCA increased the annual sewer fees by 7%. Sewer Districts 1 and 2 will increase to \$470.00, District 3 will increase to \$420.00. Tipping fees will increase to \$100.00. **Motion to increase fees by Mr. Marconi, seconded by Mr. Briody, passing 5-0.**

2) Old Business

3) AECOM Report

- a. **Phase 2 Wastewater Facilities Plan.** DEEP had submitted the EIE Record of Decision (ROD) to the State Office of Policy and Management (OPM) for the Phase 2 Wastewater Facilities Plan on April 10, 2018. DEEP received additional comments from the Dept. of Public Health (DPH) on the ROD and forwarded a copy of the comments, which AECOM distributed at the meeting. DEEP contacted both AECOM and the WPCA regarding the

potential to remove the Soundview/Marcardon Sewer Needs Area (Area) from the Draft Facilities Plan. DEEP has indicated the DPH comments on the concerns with this Area related to the location within the Norwalk water supply watershed could further delay approval of the facilities plan and jeopardize funding assistance for the Wastewater Facilities Upgrade project. To address the DPH concerns, this Area will need further study, and should the concerns be addressed successfully, could then be incorporated into the sewer service area in the future. In order not to delay the facilities plan and funding assistance for the Wastewater Facilities Upgrade project, it was agreed that the Soundview/Marcardon Area would be removed from the sewer service area in the facilities plan. Further study will be completed on the Soundview/Marcardon area to address the DPH concerns.

- b. **WWTF Upgrade Design.** AECOM submitted a letter on behalf of the WPCA to the DEEP supporting the inclusion of the Wastewater Facilities Upgrade project on the Clean Water Fund priority list fundable projects list for FY 19, and noting the updated projected cost of \$48.4 million. DEEP subsequently held a public hearing on the draft Clean Water Fund priority list fundable projects list for FY 18/19, and issued the final priority list.

As requested at the May 2018 WPCA meeting, AECOM contacted the DEEP to obtain written confirmation that the Clean Water Funds would be available for the Wastewater Facilities Upgrade project, and Mr. Pearson distributed copies of the email from the DEEP.

AECOM is continuing with the advancement of the design, with the next milestone being the 60 percent design submittal, which is submitted for the July WPCA meeting. Once that milestone is achieved, the 60 percent VE review will then be conducted by ARCADIS. AECOM has targeted August 7-9, 2018 for the 60 percent VE review, which will be held at the Town Hall Annex similar to the 30 percent VE Review.

Test borings along the force main route began on Monday June 11, 2018. 12 out of the approximately 40 borings have been completed, and the work is expected to take the next several weeks to complete.

AECOM distributed a draft Fact Sheet for the Wastewater Facilities Upgrade project that was prepared in response to the WPCA's request. This document, once finalized, can be posted on the Town and WPCA website, and used as a guide for talking points for presentations to Town boards, citizen groups, and for discussions with the press to inform voters and ratepayers about the Wastewater Facilities Upgrade project. Mr. Pearson will forward the document file to the WPCA.

- c. **Quail Ridge Pump Station Relocation Design.** No activity this month.

b) **Suez Report.** Mr. Matt Brown presented Suez Environmental report for May 2018.

Motion to adjourn by Mr. Zawacki, seconded by Mr. Briody at 9:00 p.m., passing 5-0.

Submitted by Diana Van Ness