Approved
Town of Ridgefield
Water Pollution Control Authority

WPCA Regular Meeting
February 22, 2018 7:00 p.m.
66 Prospect Street
Ridgefield, Connecticut 06877

WPCA: Amy Siebert, Ron Hill, Gary Zawacki, Kevin Briody
WPCA Absent: Rudy Marconi
Suez: Jeff Pennell, Michael Burke
AECOM: Jon Pearson

> **These are not verbatim minutes of the proceeding but identification of general items and specific actions undertaken.**

WPCA Special Meeting called to order at 7:00 by Ms. Siebert.

1) **New Business**
   a) **Motion to approve minutes from January 25, 2018 by Mr. Zawacki, seconded by Mr. Hill, Motion carried 4-0**

2) **Old Business**
   a) **Sump Pump Disconnect Letter Responses.** Sump pump responses have remained the same. Fox Hill condominium requested payment for sump pump inspection. Mr. Pennell will investigate and dye test specific area.
   b) **Rate Consultant.** WPCA discussed agreement and combining District 1 and District 2. Raftelis Agreement was approved and signed by Ms. Siebert.

3) **AECOM Report**
   a. **Phase 2 Wastewater Facilities Plan.** AECOM submitted the draft responses to the comments submitted by OPM and DPH on the EIE for the facilities plan to the DEEP. DEEP has not yet issued the final responses to OPM and DPH.

   b. **WWTF Upgrade Design**. Mr. Pearson submitted copies of the Preliminary Design Report (PDR) for the project, which is a milestone of the design being approximately 30 percent complete. Mr. Pearson reviewed the major components of the project. Mr. Pearson noted that the PDR defines the concepts, layouts, and materials proposed for the different elements of the project. Mr. Pearson encouraged the WPCA and Suez to review the PDR and provide any comments, as changes can most easily be implemented at this stage before the detailed design and production of the plans and specifications are completed. AECOM will review the PDR with Suez in the next several weeks. AECOM is continuing to work on the design effort during the VE review due to the schedule requirements for the project.

   AECOM is currently preparing an updated opinion of project cost based on the PDR. This updated opinion of cost will be provided to the Value Engineering (VE) team who will be conducting a Value Engineering review of the PDR, which is focused on reviewing the project to identify potential revisions to accomplish the project goals at a lower cost. The VE review is tentatively scheduled for March 13-15 in the Town Hall Annex, with an opening

presentation to the VE Team by AECOM on March 13th, and a closing presentation by the VE Team on March 15th. Mr. Pearson encouraged the WPCA and Suez to attend the closing session if possible. AECOM will confirm the dates and times for the VE review and provide an agenda in advance of the VE review.

Mr. Pearson noted that he, Diana Van Ness, and Charlie Fisher are meeting with Richard Baldelli, Planning and Zoning Director, and Beth Peyser, Wetlands/Conservation officer on Friday morning to initiate discussions about permitting and approvals for the project. Mr. Pearson indicated that one area of concern that has not yet been addressed in the PDR is the stormwater management requirements under both the P&Z/Inland Wetlands regulations as well as the DEEP MS4 stormwater general permit. These requirements, coupled with the very tight site at the WWTF, may lead to the need for a variance/waiver once the stormwater analysis is prepared. Mr. Pearson is also meeting with Peter Hill, Public Works Director regarding the need to move the WWTF fence line as part of the upgrade.

c. **Quail Ridge Pump Station Relocation Design.** Mr. Pearson noted that the preparation of easement plans and descriptions for this project has not yet been started. AECOM will work with Ms. Van Ness to notify Quail Ridge condominiums, the State of CT, and the Charter Group Partners of the need for easements.

4) **Suez Report**. Mr. Matt Brown presented Suez Environmental report for January 2018 with no major incidents.

Motion to adjourn by Mr. Hill, seconded by Mr. Zawacki at 8:58 p.m., passing 4-0.

Submitted by Diana Van Ness