



TOWN OF RIDGEFIELD

Building Department

REQUIREMENTS TO SUBMIT AN ONLINE BUILDING PERMIT APPLICATION IN VIEW PERMIT.

- 1) Attach a letter of authorization from the property owner (LOA), if the person applying is not owner.
(Note* Any work done in a condo complex must also have a (LOA) from the Condo Association.
- 2) Attach 1) set of Construction Plans.
OR if plans are too large to attach, BRING IN:

For New Construction (3) sets of Construction Plans).

For Additions/Alterations (4 sets).

For Pools (3) sets of stamped Engineered plans).

Note if Commercial Construction(the Fire Marshal will require a set of plans).
- 3) Attach Workers Comp or Affidavit and License for the contractor listed .
Note (if the owner is listed as the contractor (attach the Affidavit),no license is required for an owner acting as contractor, unless for New Building Construction.
- 4) Attach the Health page if on Septic.
- 5) If this is for an Addition, Accessory Structure or a New Building , BRING IN:

(2) copies of an A2 embossed sealed Survey done by a surveyor showing the proposed new construction. This must show distances to the property line, if on septic (show distances of septic and well from proposed construction.
 - 1) Attach Zoning Regulation form.
 - 2) Attach Erosion and Sediment Control Compliance form.
 - 3) Attach and Erosion Plan.

See and attach fees for Building Review.

Planning and Zoning Review if applicable, Fee to be added.

Health Review if applicable, fee to be added.