1. **Meeting called to order**: 7:10 pm.

2. **Approval of Minutes**: Tina Malhotra makes a motion to approve the Ridgefield Prevention Council minutes from the April 2021 meeting. Brian Nash seconds. Motion passes; all in favor.

3. **Treasurer Report**: $9147 in the donation account, $30741 in the regular account

4. **Reports/Discussion**:
   a. **May Event update**: Video is being edited and will be available before Memorial Day. There will be 2 parts to the video (4 interviews in each). QR code will be included for survey access. Videos will be available on YouTube. A flyer will be created to share.
   
   b. **June Event update**: Vaping take back event scheduled for June. RPC is looking to get a partner to promote the event (possibly Bissell's Pharmacy). RPC needs to purchase a mailbox/drop box with a lock. Possible ideas include giving a gift card to anyone who drops off vaping supplies. Kim has created a flyer to share.
   
   c. **Poster Contest**: Looking for someone to take the lead with this project. RPC will also need someone to design a poster/flyer with necessary information.
   
   d. **Grant Update**: We are completing the video and will be sending it out to the public. We are moving forward with the vaping take back, looking for a partner (LouAnn recommended Bissell). We will be putting a drop box outside their location & publicizing the event.
e. **Social Media:** Discussion about the social media proposal provided by Aspire. Karen Facini makes a motion to hire Aspire for 6 months (with a 3 month progress check). Carolyn Knupp seconds. Motion passes; all in favor.

f. **Retreat Goals:** Kathy Hanley forwarded the goals for the group to review. Not all members received the email.

g. **Board Member Agreement:** We’re asking all board members to sign the agreement (some signed during the meeting).

h. **Plans for next year:** RPC will follow the monthly topics listed in the Coalition calendar. Kim Carone asked the group who would like to take the lead for each month. Kim will email a calendar to the group with each month’s topics. Some ideas include:

1. July/Asset Building: Karen will investigate ordering note pads for distribution at town businesses.
2. August/Distracted Driving: Sean McEvoy/Kim volunteers to organize. AT&T has a program called “It Can Wait”.
3. September/Substance Use & Loss: Brian Nash will organize a possible vigil in the fall.
4. October/Narcan training: Siera to take on. Kathy Hanley will share information with the group.
5. January/Hidden in Plain Sight: Kim to organize

i. **Fundraiser:** No needed until we have used some funds, but something to think about for the future.

5. **Meeting adjourned:** 8:21

Respectfully submitted,

Carol Ann D. Sganga