

Town of Ridgefield- Ridgefield Arts Council Meeting

February 1, 2023 at 7:00 PM

In-Person Attendees:

**Town Hall Small Conference Room
400 Main Street, Ridgefield, Connecticut**

Those Attending Virtually:

Join Zoom Meeting

<https://us02web.zoom.us/j/89816239344?pwd=cHUrYVlvZmhMaXlyMzZ2TWV4cmtuUT09>

Meeting ID: 898 1623 9344

Passcode: 185957

Minutes taken by Danielle Roth

Present (in-person): Tracey Bryggman, Colleen Cash, Joe Collin, Jennifer Dineen, Mike McNamara, Danielle Roth

Present (virtually): Amy Casey, Joshua Fischer, Pamme Jones, Raje Kaur

MEETING TO ORDER

Jennifer made a motion to call the meeting to order. Joe seconded. The meeting was called to order at 7:05pm.

MINUTES

Tracey made a motion to approve the January 2023 Minutes. Jennifer seconded. All approved.

Old Business

March Generator Planning

- An initial venue for the March 2nd Generator is unavailable. The council brainstormed alternate venues. Council members will take inventory and report to the group what is needed.
- The council discussed ways and methods to market and invite people to the invite.

Group Updates as needed

Our Artists Our Schools

- The council talked about a shift in the leadership of the initiative.

ArtsWatch

- The council discussed a subscription to the Ridgefield Press.

- Colleen made a motion to secure a shared Ridgefield Press subscription. Joe seconded. All approved.

Banners

- February 13th through March 27th banners are set and communications have been sent out in relation to any transitions.

Website

- The council discussed additional revamping of the website.

Behind the Scenes

- A call for Honorees was deployed. They are due by March 1st.

Inventory and Storage

- Town Hall has offered some small storage spaces as options for some of the RAC marketing and event materials. The council discussed next steps.

Make Music Day

- The council submitted for the Make Music Day grant.

Brochures

- The ECDC is open to discuss potentially becoming a partner in producing brochures for the town. The council to procure additional information to share with the ECDC to further outline any potential commitment.

EDR

- The council brainstormed venues for the March 3rd EDR.

Recruitment

- The council discussed potential council members who have expressed interest and outlined next steps. The council discussed mapping out a timeline for choosing new members.

New Business

Nancy Award Criteria

- The council brainstormed potential criteria for the award.

CAWC March Event

- The Cultural Alliance of Western Connecticut will hold a meeting on March 23rd at 6pm at Keeler Tavern with arts leaders in Ridgefield.

Invoice Submission Process

- The treasurer briefed the council on best practices when submitting invoices, requesting for reimbursement, and for tracking incoming revenue.

TREASURER'S REPORT

- The council was briefed on minor updates to both our Town and Trust account.

ADJOURNMENT

- The meeting was adjourned at 8:18pm following a motion made by Tracey and seconded by Jennifer. All approved.

The next meeting will be 3/1/2023 at 7pm.