

**Town of Ridgefield- Ridgefield Arts Council Meeting  
January 11, 2023 at 7:00 PM**

**In-Person Attendees:**

**Town Hall Small Conference Room  
400 Main Street, Ridgefield, Connecticut**

**Those Attending Virtually:**

**Join Zoom Meeting <https://us02web.zoom.us/j/82486329481>**

**Meeting ID: 824 8632 9481**

**One tap mobile +19292056099, 82486329481# US (New York)**

Minutes taken by Danielle Roth

Present (in-person): Tracey Bryggman, Colleen Cash, Joe Collin, Jennifer Dineen, Joshua Fischer, Danielle Roth

Present (virtually): Pamme Jones

Excused: Amy Casey, Raje Kaur, Mike McNamara

Guests: Patrick Sciarratta, Kathryn Keaton, Brittney Richardson

**MEETING TO ORDER**

Colleen made a motion to call the meeting to order. Dani seconded. The meeting was called to order at 7:07pm.

**MINUTES**

Dani made a motion to make a revision to the December 2022 Minutes to change the date of the October Generator from the 4th to the 5th. Tracey seconded. All approved.

Jennifer made a motion to approve the December 2022 Minutes pending that adjustment. Joe seconded. All approved.

**TREASURER'S REPORT**

- All submitted revenues and expenses have cleared our accounts.
- We have spent roughly 1/3 of our Town allocated budget to date and we are beyond the halfway point. The council discussed how the remaining funds may be used towards our spring events such as Generator, Make Music Day, Behind the Scenes, and ongoing annual membership and fees.

**Old Business**

#### Hybrid Meeting Discussion

- The council discussed the hybrid meeting rules and regulations and discussed the benefits to having a hybrid option for each meeting should a member be unable to attend in-person for any reason.
- Colleen made a motion to hold all 2023 RAC meetings in a hybrid fashion. Tracey seconded. All approved.
- Josh made a motion to reactivate the RAC email's zoom pro account. Pamme seconded. All approved.

#### New Member Recruitment Discussion

- The council discussed a few potential members who expressed interest. A few interested potential members attended the meeting.

#### RAC Event Planning

- The council discussed using the google calendar events and integrating that into our pre-planning. Council members discussed getting more granular in scheduling and assigning tasks for specific RAC-run events.

#### Group Updates as needed

##### Our Artists Our Schools

- Council members interested in continuing the initiative will be discussing furthering the program and next steps.

##### Brochures

- Our Q1 brochures are printed. Council members will distribute to local businesses. Our Q1 (Jan-March) and Q2 (April-June) brochures have been funded by Fairfield County Bank. An additional conversation will be had in February to discuss potential continuation of the contribution.
- The council discussed the lifespan of the brochures and how to continue providing them. The council discussed fundraising/ad-sales, digitizing the brochures, and how to track the use of the brochures themselves.
- The council will work on a distribution map over the coming days to ensure brochures are handed out to key places and businesses in town.

##### Make Music Day

- Preplanning work has begun on the event and a meeting between participating venues will be scheduled in the coming weeks. Marketing materials will be submitted to print in the coming month.

#### Music & Art in the Park

- The council discussed having a new logo designed for the event.

#### Behind the Scenes

- Council members will begin administrative planning of the event including sending out honoree requests to the organizations.

#### EDR

- We are still seeking a location for the March EDR. The June EDR will be held at Weir Farm.
- The council recapped the electric December 2022 EDR and the positive energy amongst members. The council discussed ways to further engage the Executive Directors beyond the quarterly meetings.

#### Generator

- The council will begin planning the first Generator to be held on Thursday, March 2nd.

#### **New Business**

##### 2023 CT Humanities Grant Spending

- The council reviewed the grant amount and guidelines and will continue discussions on how to allocate the funds received in the coming months.

#### **ADJOURNMENT**

- The meeting was adjourned at 8:36pm following a motion made by Dani and seconded by Pamme. All approved.

The next meeting will be 2/1/2023 at 7pm.