

# LEGAL NOTICE

## INVITATION to BID

The **Town of Ridgefield** invites all interested parties to submit sealed bids on the following:

**Bid Due Date:** October 10, 2017  
**Bid Due Time:** 11:00 a.m.  
**Bid Item:** 3 Year Leased 4-Door Sedan as per detail listing  
**Bid Number:** 18-09

Terms and conditions as well as the description of items being bid are stated in the specifications. **Specifications may be obtained at the following address:**

**Town of Ridgefield  
Kenneth T. Sandberg  
400 Main Street  
Ridgefield, CT. 06877  
203-431-2720**

Or downloaded from [www.ridgefieldct.org](http://www.ridgefieldct.org) in “Governments” “View All Departments” – “Purchasing” – “Bid Notices”

The return bid envelope must be marked and addressed to the following:

**TOWN OF RIDGEFIELD  
DIRECTOR OF PURCHASING  
BID NUMBER: 18-09  
400 MAIN STREET  
RIDGEFIELD, CT. 06877**

Proposals must be received no later than the date and time stated above at the Director of Purchasing’s office on the second floor. **For further information**, please call **Kenneth T. Sandberg** at (203) 431-2720 or E-Mail at [purchasing@ridgefieldct.org](mailto:purchasing@ridgefieldct.org)

**Bid Documents** available at [www.ridgefieldct.org](http://www.ridgefieldct.org) in “Governments” “View All Departments” – “Purchasing” – “Bid Notices”

**Bid Results** may be viewed at [www.ridgefieldct.org](http://www.ridgefieldct.org) in “Governments” – “View All Departments” – “Purchasing” – “Bid Results”

# TOWN OF RIDGEFIELD CONNECTICUT

## BOARD OF SELECTMAN

### INSTRUCTIONS TO BIDDERS

1. Submit proposals in a sealed envelope plainly marked with bid number to identify this particular proposal.
2. Withdrawals of or amendments to bids received later than the time and date specified for bid opening will not be considered.
3. The Board of Selectman of the Town of Ridgefield reserves the right to accept or reject any or all options, bids or proposals; to waive any technicality in any bid or part thereof, and to accept any bid deemed to be in the best interest of the Town of Ridgefield, Connecticut.
4. Bidders may be present at the opening of bids.
5. Bids may be held by the Town of Ridgefield for a period not to exceed sixty (60) days from the opening of bids for the purpose of reviewing the bids and investigating the qualifications of bidders prior to the awarding of the contract.
6. Insurance requirements, if any, must be submitted with the bid. This includes any Hold Harmless requirements as well as Certificates of Insurance, if required, for the full amounts specified. **Unauthorized changes** to these forms, i.e. adding, striking out and/or changing any words, language or limits **will cause the bidder to be disqualified**.

**Please Note:** Certificates of Insurance, if required, **MUST** name the Town of Ridgefield as "**Additional Insured**". Failure to do so may mean disqualification from the Bid.

<b>APPENDIX - HOLD HARMLESS AGREEMENT</b>
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To the fullest extent permitted by law, the undersigned Contractor shall defend, indemnify and Hold Harmless the Town of Ridgefield, it's affiliated entities, and their employees and agents (collectively "the indemnified parties") , with respect to all losses, damages, fines, penalties, costs and expenses and liabilities, including, but not limited to, costs and expenses of defending against any of the foregoing, arising from any claim, suit or action in which it is alleged or determined that any injury to or death of any person, or damage or destruction to the property of any person caused, in whole or part by : (i) the acts or omissions, whether negligent, willful or otherwise, of Contractor, it's employees or agents; (ii) the violation of any statute, rule, ordinance or regulation, by Contractor, it's employees or agents; or (iii) Contractors agents or employees performance of, non-performance of, or failure to properly perform, its obligations and duties under this contract.

The Contractor shall comply with the Provisions of the Immigration Reform and Control Act of 1986 effective and enforceable as of June 6, 1987 which Act makes unlawful the hiring for employment or subcontracting individuals failing to provide documentation of legal eligibility to work in the United States. The Contractor shall hold the Town of Ridgefield harmless for the failure of the Contractor to comply with the provisions of said Act.

IN WITNESS WHEREOF, the parties hereto have set their

hand and seal this the \_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Company Business Name

Signed, Sealed and Delivered in the  
Presence of:

Signed:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Printed Name

## **Bid Item**

**The Ridgefield Police Department and Town of Ridgefield Purchasing Department are soliciting 3 (three) Year Term Lease bids as per the following specifications:**

Lease one (1) new 2018 vehicle for unmarked Police use. The leased vehicle will be chosen from the attached list of vehicles, as equipped.

Lease terms are as follows:

1. 3 year – 36,000 mile lease
2. One-time up-front payment lease (No “Or Equals”)
3. Delivery date: On or about:
  - a. **November 1, 2017**

The Town along with the Police Commission will choose the vehicle that is in the best interests of the Town and may not be the lowest cost vehicle for the term.

**Bid #: 18-09**

John S. Roche  
Chief of Police

attachment

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**RIDGEFIELD POLICE DEPARTMENT  
SPECIFICATIONS FOR 2018 LEASE VEHICLES**

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**Minimum Requirements:**

1. Four door sedan.
2. V6 Engine.
3. All Wheel drive or Front Wheel drive if all wheel drive is not available.
4. Anti-lock brakes.
5. Intermittent Wipers.
6. Automatic Transmission.
7. Air Conditioner.
8. Power windows.
9. Power door locks with security alarm system.
10. Power trunk release.
11. Rear window defroster.
12. AM/FM radio with single CD.
13. Full wheel covers or aluminum wheels.
14. Cigarette lighter.
15. Interior – Power seats: a. Cloth bucket seats with a console (no leather).
16. Tilt steering wheel.
17. Interior trunk light.
18. Clock.
19. Front and Side door air bags.
20. Interior Convenience Package, if available.
21. Color to be selected / agreed upon.
22. 3 year / 36,000 mile warranty.

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**Ridgefield Police Department acceptable vehicles for three (3) year – one (1) payment lease bid:**

- A. New 2018 **Ford Taurus - AWD**
- B. New 2018 **Dodge Charger - AWD**
- C. New 2018 **Chevrolet Traverse - AWD**
- D. New 2018 **Nissan Pathfinder 4x4**
- E. New 2018 **Toyota 4Runner 4x4**
- F. New 2018 **Ford Explorer 4x4**
- G. New 2018 **Jeep Grand Cherokee - AWD**
- H. New 2018 **Honda Pilot 4x4**
- I. New 2018 **Hyundai Veracruz - AWD**

If manufacturer does not equip vehicles with listed specifications, consideration will be given to comparable equipment; however, any variations from exact specifications are to refer to the item number as listed and detail how and why the equipment being offered varies from the exact specifications.

**Sealed bids, identifying the specific model and equipment, should be submitted to:**

**Kenneth T. Sandberg  
Director of Purchasing  
Town of Ridgefield  
400 Main Street  
Ridgefield, Connecticut 06877**

on or before 11:00am October 10, 2017 where they will be publicly opened and read aloud

**THE POLICE COMMISSION AND THE TOWN BOARD OF SELECTMAN RESERVES THE  
RIGHT TO REJECT ANY OR ALL BIDS AND TO DETERMINE THE BEST VALUE FOR THE  
INTERESTS OF THE TOWN OF RIDGEFIELD.**