

Town of Ridgefield  
Parking Authority Regular Meeting  
September 21, 2023 – 8:00 a.m.  
Town Hall Lower Level Small Conference Room, 400 Main Street, Ridgefield, CT  
MEETING MINUTES - APPROVED

**Members present:** J. Wilmot, E. Burns, M. Recck

**Members absent:** None

**Also Present:** L. Yarrish, Parking Enforcement Officer

Chairman Recck called the meeting to order at 8:01 a.m.

1. Approval of minutes from August 17, 2023. Mr. Recck moved, and Ms. Wilmot seconded, approval of minutes for 8/17/23. Motion passed 3 – 0. Approval of minutes from August 24, 2023 Special meeting. Mr. Recck moved, and Ms. Wilmot seconded, approval of minutes for 8/24/23. Motion passed 3 – 0.
2. Parking enforcement officer's report. Mr. Yarrish reported that Dr. George Amatuzzi told him that he needed more landlord permits. The License Agreement states that he is allocated 10 landlord permits, but Dr. Amatuzzi said he needs 30 for his tenants, which would nearly fill his lot and not allow enough space for customers and patrons. **Ms. Wilmot will speak to Dr. Amatuzzi to offer a compromise solution.** Mr. Yarrish also reported that the CVS lot is very full, partly as a result on the ongoing reconstruction of the lot, which seems to be progressing very slowly. **Mr. Reeck will email Ms. Quatrocchi and her property manager to inquire about the completion date given that the holiday season is on the horizon.** Mr. Yarrish inquired about an agreement with Fairfield County Insurance services because we have been doing enforcement in the lot, but no agreement has been identified. Ms. Burns will contact Mr. Marconi's office regarding the FCIS lot. Mr. Yarrish also raised the issue of Saturday enforcement discussed at the August meeting, given how overcrowded the lots are on Saturdays. **Ms. Burns will draft a letter to be disseminated via the Chamber of Commerce requesting that employers utilize the Governor Street lot on Saturdays.**
3. CVS/USPS lot discussion.
  - a. No new information. **Ms. Burns will email Glori Norwitt (ECDC) to ask if there is any updated information from Senator Blumenthal's office.**
  - b. License agreement amendment. Waiting on the completion of the lot before drafting the amendment.
4. Governor Street lot to Bailey Avenue sidewalk discussion. No progress has been reported. Ms. Burns is frustrated with the lack of progress, which means another winter without a walkway connection. **Mr. Recck suggested sending an email to Mr. Marconi and Theresa Santoro (RVNA) and he will draft one and share it with the members.**
5. Donnelly lot - Ancona's Wines & Liquors. The Ancona's signs are still being used during the days that the Thrift Shop is open. Mr. Recck emailed Mr. Gustafson proposing a change to 15 minutes for the spaces from Ridgefield Cleaners to Ancona's, and pointing out that the Ancona's signs are a violation of the License Agreement. **He did not receive a response so he will follow up.**

6. Finalize parking space/ADA violation report. Mr. Recck put the Town of Ridgefield Parking Site Survey report list into a consolidated format and identified the responsible organization for each. The newly formatted document was reviewed with a few corrections made. **He will submit it to those who attended our August 24<sup>th</sup> meeting.**
7. Regency Centers potential lot enforcement. We were contacted by a representative of Regency Centers (new owners of downtown properties formerly owned by Urstadt Biddle Properties) with a request for enforcement behind 426 Main Street. **Ms. Burns will follow up.**
8. Big Shop Lane discussion. Terrasole has applied to the Planning & Zoning Commission for an after-the-fact permit for the installation of a structure on the front patio and other changes. They continue to use multiple parking spaces for outdoor dining in addition to the patio. Ms. Burns reported that the application was to be discussed at the P&Z 9/12 meeting but was postponed at the applicant's request and was continued to their 10/3 meeting.
9. Other Business: None

Adjournment. Ms. Burns moved, and Mr. Recck seconded a motion to adjourn at 9:03 a.m. Motion approved 3 – 0.

Respectfully submitted,

Ellen Burns