

Town of Ridgefield
Parking Authority Regular Meeting
Thursday, October 11, 2018 – 7:00 p.m.
Town Hall Upper Level Conference Room, 400 Main Street, Ridgefield, CT
MEETING MINUTES –APPROVED

Members present:

J. Wilmot, E. Burns, S. Lussier, R. Murphy

Also Present:

A. Ippoliti

Chairman Wilmot called the meeting to order at 7:05 p.m.

Anthony Ippoliti introduced himself and explained that he was interested in applying to fill the vacancy on the Parking Authority. Chairman Wilmot thanked him for coming and explained the role of the PA and the process for him to apply for appointment by the Board of Selectmen.

1. Approval of September 24, 2018 Meeting Minutes. **Mr. Murphy moved and Ms. Wilmot seconded a motion to approve the minutes as submitted. Motion passed 3 – 0 – 1 (Ms. Burns was absent and abstained).**
2. Approval of August 28, 2018 Meeting Minutes. **Ms. Lussier moved, and Ms. Burns seconded a motion to approve the minutes as submitted. Motion passed 3 – 0 – 1 (Mr. Murphy was absent and abstained).**
3. Finalize Benenson License Agreement. Ms. Wilmot distributed copies of the final version of the License Agreement for the Benenson lot, and it was noted that all of the changes Ms. Burns had made, and that the PA had approved in August, were incorporated into the document. Attorney Grogins had also added a sentence clarifying the Licensor's responsibility for ADA compliance as requested. Ms. Wilmot will send the Agreement to Benenson management on Friday.
4. Mapping and signage for Benenson property. There are 2 exhibits referenced in the License Agreement. Exhibit A is a map of the property. Exhibit B is the same document, but will include identification of the number of parking spaces (159 + 4 handicap spaces), the number and location of spaces where Town Permit (40) and Landlord Permit (42) parking will be allowed, with the remainder (77 + 4 handicap) open for public parking, but time limited for the 77 spaces (there are no time limits on handicap spaces). Ms. Wilmot stated that there should be no substantial changes to the time limits other than in one row where 1 hour signs were installed in error – these should be 2 hour. The areas where permit parking will be allowed (both Town and Landlord) will be primarily on the perimeter of the lot, furthest away from the businesses, to allow customers to park closest to the buildings. Signage changes and improvements will be discussed at another meeting. There was a general discussion of the importance of clarity for the public in terms of where they can

park, and for how long. Poor or unclear signage causes problems, both for the driver and for the ticket appeals process.

5. Other Business.

- a) Discuss date for P&Z meeting regarding CBD parking regulations. Ms. Wilmot suggested that the PA plan to meet with the P&Z in January, due to the busy P&Z public hearing schedule for the remainder of the year, and the heavy workload of the PA, including finalizing the Benenson License Agreement, updating all other landlord agreements, and proposed changes to the Town ordinances pertaining to the PA.
- b) Status of the “Morganti” blocks. Ms. Burns spoke with Mr. Marconi regarding any progress on this issue, but none were reported. She will follow up with him.
- c) Upcoming Parking “Lottery”. Ms. Burns discussed a document she had received by fax at her business which indicated that Ms. Fernandez’s office will no longer fax the parking permit applications – they must be obtained in the Tax Collector’s office at Town Hall. The document states that they will be available the last week of November, and due by December 14. The number of permits to be sold for the various lots will need to be communicated to Ms. Fernandez.

Adjournment. R. Murphy moved, and J. Wilmot seconded a motion to adjourn at 9:25 pm. Motion passed 4 – 0.

Respectfully submitted,

Ellen Burns