

Town of Ridgefield
Parking Authority Special Meeting
Thursday, February 17, 2022 – 8:00 a.m.
Town Hall Lower Level Large Conference Room, 400 Main Street, Ridgefield, CT
MEETING MINUTES – APPROVED

Members present:

J. Wilmot, E. Burns, M. Recck

Members absent:

None

Chairman Wilmot called the meeting to order at 8:00 a.m.

1. Approval of minutes. Mr. Recck made a motion to approve the minutes from January 20, 2022, seconded by Ms. Wilmot. Motion approved 3 – 0.
2. Email from ECDC to Rudy Marconi re: St. Stephen's parking lot. ECDC member G. Morris sent an email to First Selectman Marconi (who forwarded it to the PA) indicating that St. Stephen's was interested in "leasing" space in their parking lot to businesses downtown at a cost of \$200 per space per year, and wanted the town to do enforcement. Only ticket revenue would go to the town and the church would retain the parking permit income. A discussion then followed about the availability of the newly expanded town Governor Street lot which is available to all at no cost, the fact that the town only has 2 part-time parking agents who must cover a large area multiple times per day to do enforcement in the lots we patrol, and that the revenue from tickets would be minimal. E. Burns had drafted a response for discussion, which was reviewed. Mr. Recck made a motion to approve the letter, seconded by Ms. Wilmot. Motion approved 3- 0.
3. New enforcement agent. The town has hired a second parking agent who will start work this week following his training. The new agent our retired Fire Chief, Lou Yarrish.
4. Enforcement in CVS lot. Many employees of nearby businesses are parking all day in the CVS lot. With stepped up enforcement, these employees will be ticketed. E. Burns had drafted a letter to the owners (Karleen Addressi Baer and Debby Addressi) of adjacent properties to inform them about the issue and request their cooperation in instructing their tenants and employees to park in the new Governor Street lot. Some corrections and amendments were made, and Ms. Wilmot made a motion to approve the letter as corrected. Mr. Recck seconded. Motion approved 3-0. Also pertaining to the CVS lot, Mr. Marconi had forwarded to PA members several emails from the owner of the CVS property (Benenson) and one tenant who has installed parking limitation signs in violation of the license agreement between the town and Benenson. Ms. Burns will draft a letter to the tenant (Village Wines & Spirits) for review at our next meeting. L. Fernandez joined the meeting at 8:30 am and discussed the status of enforcement, the CVS lot, the planned re-striping of the lot, and the signs that were installed. She will forward a copy of the license agreement to the owner of Village Wines. The history of the time limits in that part of the lot was also discussed. Ms. Fernandez left the meeting at 8:45.
5. Amatuzzi license agreement. Following a discussion Ms. Wilmot had with Dr. George Amatuzzi last week, Ms. Burns prepared and distributed a proposed agreement for the Amatuzzi lot, which contains 28 spaces plus one handicap space. Ms. Burns will make some changes and the agreement will be discussed again at the next meeting.

Mr. Recck had to leave the meeting at 9:10, so it was decided to schedule a special meeting on Thursday, March 3, 8 am in the lower level meeting room. The remainder of the agenda will be discussed at that meeting.

6. Adjournment. E. Burns moved, and M. Recck seconded a motion to adjourn at 9:10 a.m. Motion approved 3 – 0.

Respectfully submitted,

Ellen Burns