

Town of Ridgefield
Parking Authority Regular Meeting
Tuesday, March 14, 2019 – 7:00 p.m.
Town Hall Upper Level Conference Room, 400 Main Street, Ridgefield, CT
MEETING MINUTES – APPROVED

Members present:

J. Wilmot, E. Burns, S. Lussier (joined the meeting at 7:30), A. Ippoliti, R. Murphy

Members absent:

None

Chairman Wilmot called the meeting to order at 7:12 p.m.

1. Approval of February 12, 2019 minutes. Mr. Ippoliti moved and Mr. Murphy seconded a motion to approved the minutes as submitted. Motion passed 4 – 0.
2. Willett Properties (440 Main Street) request. Ms. Wilmot reported about an email forwarded to her by Laurie Fernandez from Jovanka Pool of Willett Properties who indicated that they don't have enough parking spaces in their lot for their tenants with parking passes. Ms. Jovanka believes that all of the spaces behind the Big Shop were supposed to be signed as Landlord permit only. There are currently approximately 20 spaces marked and enforced as "Landlord permit only" on the north side of the rear lot, and the others (16 spaces directly behind Big Shop) are marked as 2-hour parking. A general discussion of the situation in that lot followed, including the fact that the 20 "landlord only" spaces represent 38% of the total lot (which contains 53 spaces). It was agreed that Ms. Wilmot will respond to Ms. Pool's email to inquire what their needs are for tenants, present our concerns with regard to the number of Landlord only permits, and to let her know that we are in the process of rewriting all of the town/landlord parking agreements.
3. Benenson License Agreement. Ms. Wilmot reported that the license agreement had been finalized, signed by First Selectman Marconi, and had been forwarded to Benenson for signature. All members thanked Ms. Wilmot for her hard work on this agreement.
4. Start License Agreements for other town enforced lots. Ms. Burns offered to work on drafting agreements for the remaining lots, starting with Donnelly (the next largest lot), and Love Realty.
5. Permit cost increase. It has been at least 10 years (and probably longer) since the permit price was set at \$60 for a 6 month permit. There was general agreement that the cost should increase, due to increased costs/inflation and fewer permits to be sold under the new guidelines. Mr. Murphy moved, and Mr. Ippoliti seconded the following motion:

**To implement an increase in the price of a 6-month parking permit in
the Central Business District from \$60 to \$75, effective July 1, 2019.
Motion was approved 5 – 0.**

6. Status of Catoonah Street/USPS lot. Mr. Ippoliti reported that he had sent an email to Mr. Marconi and Charles Robbins requesting a meeting so he could get up to date on what had been done thus far. He will let the PA members know when a meeting is arranged so if any other member would like to attend with him they can do so. He also had left a message for Postmaster George Jacob to set up a meeting with him as well. He will also request a copy of the USPS lease.
7. Other business:
 - a) Parking ordinances: Ms. Wilmot will contact Attorney Dornfeld for her recommendations on the language required for changes to the town ordinances.

- b) Plan of Conservation & Development “Listening sessions”. The PA has been invited to participate in the listening session related to development on Tuesday, April 2, 7:30 p.m. at the Town Hall Annex. Ms. Burns will put together a brief outline of what the PA may want to present at this meeting and will email it to the members for their feedback. She suggested that topics should include parking regulations in the CBD, and circulation of vehicular and pedestrian traffic downtown.
- c) Planning & Zoning meeting. Ms. Wilmot reported she had received a letter from Town Planner Baldelli requesting we schedule time at one of their upcoming regular meetings to discuss CBD parking regulations. Ms. Wilmot will propose either Tuesday, April 23 or Tuesday April 30 to Mr. Baldelli and will let the PA members know which date it will be.

Adjournment. **Mr. Ippoliti moved, and Mr. Murphy seconded a motion to adjourn at 8:40 p.m.**
Motion passed 5 – 0.

Respectfully submitted,

Ellen Burns