

Town of Ridgefield  
Parking Authority Regular Meeting  
Tuesday, August 28, 2018 – 7:00 p.m.  
Town Hall Small Conference Room, 400 Main Street, Ridgefield, CT  
MEETING MINUTES – APPROVED

**Members present:**

J. Wilmot, E. Burns, S. Lussier,

**Absent:**

R. Murphy

Chairman Wilmot called the meeting to order at 7:03 p.m.

1. Approval of August 14, 2018 Meeting Minutes. **S. Lussier moved and J. Wilmot seconded a motion to approve the minutes as submitted. Motion passed 3 – 0.**
2. Status of inquiry regarding parking spaces behind the Masonic Temple. Chairman Wilmot distributed a map that was provided to her by a member of the Masonic Temple (Walter Wieland), who indicated that the Coldwell Banker lease provides for one reserved space in the rear of the building. The map indicates the property line between their property and the Donnelly property bisects the 4 spaces behind the building (approximately 1/2 of each space appears to be on each property). It was decided that the spaces should be 90 minute time-limited spaces, consistent with the adjacent spaces to the south. Chairman Wilmot will request that Laurie Fernandez have some 90 minute signs installed, and that one landlord tag be issued to Coldwell Banker. Chairman Wilmot will write to Coldwell Banker to let them know the status of those spaces.
3. Discuss and finalize Benenson license agreement. Ms. Burns did not receive the lease back from Rudy Marconi. She emailed the revised lease to him for Attorney Grogins' review on August 23<sup>rd</sup>. She will follow up with him.
4. Discuss date for P&Z meeting regarding CBD parking regulations. No update. Chairman Wilmot to follow up with Richard Baldelli.
5. Status of the "Morganti" blocks. Ms. Burns emailed Mr. Marconi to inquire about this issue, and was told that he is doing some research.
6. Mapping and Signage of Benenson/CVS lot. Chairman Wilmot had mapped and counted a total of 77 spaces on the perimeter of the lot which could be utilized for employee parking, consistent with the idea of employee "zone" parking. The map will be taken up again at the next meeting.
7. Parking Violation ticket text. Background: Following the appearance of Sharon Dornfeld (Parking Appeals Officer) at our July 17 meeting, it was determined that changes needed to

be made to 1) the text on the parking violation tickets, 2) signage, and 3) the Town Ordinances pertaining to parking regulations. Ms. Burns had reviewed the proposed language and has some questions regarding the fine rates and penalty calculations. She will follow up with Ms. Fernandez.

Adjournment. Due to a personal issue, Chairman Wilmot had to leave the meeting at 7:35. **E. Burns moved, and J. Wilmot seconded a motion to adjourn at 7:35 pm. Motion passed 3 – 0.**

Respectfully submitted,

Ellen Burns