

Ridgefield Housing Authority Board Meeting

Approved Minutes

Wednesday, May 1st, 2019

Ballard Green Community Center, 25 Gilbert Street, Ridgefield, CT 06877

**Commissioners Present: Frank Coyle, John Kukulka, Vincent Liscio,
Jan Hebert and Elaine Freistadt.**

Konover Management Personnel Present: Philip Sfraga

Mr. Coyle called the meeting to order at 8:06 AM

Approval of the Minutes from the meeting of April 17th, 2019 were voted on with adjustments. Motion by Ms. Hebert, 2nd by Ms. Freistadt and approved by a vote of 4-0-1. The one abstention was Mr. Kukulka who was not present at the April 17th meeting.

The **Financial Report** was made by Mr. Coyle. There was a discussion of the Capital Needs Assessment and also on the proposed presentation to the Board of Selectmen on the PILOT for the Meadows. Mr. Coyle and Mr. Liscio will meet with Mr. Marconi to discuss.

Old Business:

- New Welcome Signs are up and look good, however Ms. Hebert pointed out that a “no smoking” sign was too close to the new Welcome Sign.
- Ms. Hebert will meet with Garden Club regarding insurance requirements.
- Two Pavilion Bids have arrived and will be looked at. Further bids may be sought.
- The air conditioning installation at Congregate should begin May 5th.
- The Congregate entrance repairs and reconfiguration should begin June 15th.
- Mr. Sfraga stated that the Management office is complete with Certifications for the rent roll.

New Business: There was none discussed.

Capital Needs Assessment: Was discussed as part of the Financial Report.

A Motion to Adjourn was made by Mr. Liscio and Seconded by Mr. Kukulka and approved by all commissioners present 4-0 (Ms. Hebert left at 9:42) Meeting was adjourned at 9:47 A.M.

Minutes Respectfully Submitted by Commissioner Vincent Liscio