

**Ridgefield Housing Authority Board Meeting**

**Approved Minutes**

**Thursday, February 1<sup>st</sup>, 2018**

**Ballard Green Community Center, 25 Gilbert Street, Ridgefield, CT 06877**

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**Commissioners Present: Frank Coyle, John Kukulka, Vincent Liscio and Jan Hebert (via phone). Absent: Cathleen Savery.**

**Konover Management Personnel Present: Philip Sfraga, Janet Mollette**

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**Mr. Coyle called the meeting to order at 8:09 AM**

Discussions ensued on:

- ADA Meeting. Due to advice of attorneys and Konover Residential Management company, Mr. Coyle said the RHA would not be participating in this.
- Financial review is on hold till next months meeting.
- Reschedule of meetings. Mr. Liscio will send out a new schedule for review and a vote at the February 15<sup>th</sup> meeting.
- Action Item, Management Company. How to track action items, when their start time is, when they are scheduled for completion and when they are completed. Also bringing up new action items to the Management Company prior to the next scheduled RHA public meeting. Mr. Coyle will work out further details.
- RSC Quality of Life programs, funding and reimbursements. Mr. Sfraga will look in to Konover Management company controls, what is allowable, and the necessary process.
- Ms. Mollette had ideas and suggestions for the Quality of Life program, which she will discuss with RSC Kimberly Henderson.
- Ms. Hebert asked about the replacement of the Maintenance truck. Mr. Sfraga said they had identified trucks for purchase and would be seeking CHAFA pricing.

Mr. Coyle adjourned the meeting at 10:41 A.M.

Minutes Respectfully submitted by Commissioner Secretary Vincent Liscio