

Ridgefield Housing Authority (RHA) Meeting Minutes for October 11, 2017
Approved
Ballard Green – 25 Gilbert Street – 8:00 A.M.

Commissioners Present: Frank Coyle, Vincent Liscio, Jan Hebert and John Kukulka

Commissioners Absent: Cathleen Savery

Meeting called to order at 8:04 AM by Frank Coyle

Action items, Old Business and New Business Items Discussed:

- The RHA meeting scheduled for October 25th, 7:00 PM at Congregate, will be cancelled and replaced with a Special Meeting on Wednesday, October 18th at 7:00 PM at Congregate.
- Discussion was held on moving the RHA meetings to another Wednesday evening during the month to accommodate a known, competent persons schedule to take RHA minutes. The meeting move would be to facilitate her taking RHA meeting minutes. Mr. Liscio will look into this.
- Ms. Hebert brought up the fact that some vendors are not being paid within 60 days. Mr. Coyle commented that we have a new Site Accountant and there is a learning curve. Ms. Hebert will connect with Management office for more info.
- Ms. Hebert brought it to the attention of the board that there are some personal resident issues creating discomfort at the properties of the Meadows and Affordable apartments. Mr. Coyle will investigate a process of mediation between, and for all residents.
- Congregate Entrance discussion: Mr. Kukulka explained a proposal for the project detailing some costs and actions. The main concern's are safety, water issues and ADA compliance. Mr. Kukulka will gather more info from contractor for next meeting. Mr. Coyle will connect with Konover Property Manager Phil Sfraga to see if Konover utilizes an in house contractor that could fulfill the same needs.
- There was discussion of moving the door panel paddle for automatic entry at the Congregate entrance to a more appropriate position. Also to add temporary lighting under the awning to create a brighter and safer entry during this time of year when we have reduced light. This would be done prior to having the entry reconfigured on a permanent basis. Mr. Coyle will speak with Mr. Sfraga in reference to an electrician move forward on this.

Mr. Coyle closed the meeting at 9:05 A.M.

Minutes Respectfully Submitted by Commissioner Secretary Vincent Liscio