

**RIDGEFIELD HISTORIC DISTRICT COMMISSION**  
**Town Hall, 400 Main Street**  
**Ridgefield, CT 06877**  
**October 19, 2023**

Policy: Historic District Commission meetings will be conducted under Roberts Rules of Order and all participants are expected to conduct themselves with dignity and treat all those present with respect, empathy and civility.

**APPROVED SPECIAL MEETING MINUTES**

A Special meeting of the Ridgefield Historic District Commission (“HDC”) was held in the lower level small conference room of the Town Hall, 400 Main Street, Ridgefield, CT 06877, on Thursday, October 19, 2023, and beginning at 6:30 p.m.

The following members were present:

Dan O’Brien (Chair), Sean O’Kane (Vice-Chair), Kam Daughters, Rhys Moore, Sara Kaplan (alternate to Harriet Hanlon) and Michael Mitchell (alternate)

**AGENDA**

**1) 27 West Lane – Addition of gutters to the porch**

**Meeting:**

The meeting was called to order by Mr. Dan O’Brien at 6:25 p.m.

**1) 27 West Lane – Addition of Gutters to the Porch**

Mr. Peter Coffin, Doyle Coffin Architecture, was available via phone.

Mr. O’Kane mentioned he had stopped by the property and believed the HDC recommendations were being followed. Mr. O’Brien distributed a photo of the house, showing the existing gutters above the porch. It was noted that the gutters were running down the posts. Mr. O’Brien telephoned Mr. Coffin on the speaker. Ms. Daughters asked what gutter materials were to be used. Mr. Coffin said they would be aluminum, painted white. Mr. O’Kane asked if they were aluminum ½ round. Mr. Coffin said the K gutters were on the top. They would be replacing the bottom gutters, which they could put in as ½ round. The intent was not to replace the existing gutters. Mr. O’Kane said given the cornice, a ½ round gutter would probably expose the cornice molding better. Mr. Coffin said he agreed with that. He would ask his client if they would install ½ round gutters and round leaders, as that would be more traditional. Mr. O’Kane said he believed the white was the right choice, along with the ½ round gutter and round leaders. Mr. O’Kane said he thought the homeowners were following the plan for the porch reconstruction. Mr. Coffin said the dimensions looked right so far.

**Mr. O’Kane moved and Ms. Daughter seconded a motion to approve the application as presented for the addition of gutters to the porch, contingent on Applicant’s confirmation ½ round gutters and round leaders will be used. Motion passed 5-0.**

The Special meeting was concluded at 6:40 p.m.

Respectfully submitted,

Nancy L. Fields  
Recording Secretary