

TOWN OF RIDGEFIELD
RIDGEFIELD GOLF COURSE COMMITTEE MEETING
FINAL APPROVED
REGULAR MEETING
Wednesday, March 16, 2016

THESE MINUTES ARE INTENDED TO BE A SUMMARY OF THE MEETING
AND NOT A VERBATIM RECORDING.

MEMBERS PRESENT:

Chairperson: Mr. Tyrrell
Secretary: Mr. Fazi
Committee Member: Mr. Kolb

MEMBERS ABSENT:

Vice Chairperson: Ms. Gerhard

STAFF PRESENT:

Director: Mr. Sergiovanni
Superintendent: Mr. Steger

STAFF ABSENT:

None

AGENDA:

1. REVIEW MINUTES OF PREVIOUS MEETING
2. REPORTS AND DISCUSSIONS ON COURSE OPERATIONS FROM:
FRANK SERGIOVANNI, DIRECTOR
TONY STEGER, SUPERINTENDENT
3. INTERVIEWS WITH POTENTIAL GOLF COMMITTEE APPLICANTS.
4. CONCESSION UPDATE
5. OLD BUSINESS
6. NEW BUSINESS
7. PUBLIC COMMENT

The meeting was called to order at 7:30 pm.

ITEM# 1: REVIEW MINUTES OF PREVIOUS MEETING.

A MOTION WAS MADE, SECONDED AND UNANIMOUSLY ADOPTED TO
ACCEPT THE MINUTES OF THE JANUARY 2016 REGULAR MEETING AS
WRITTEN.

Mr. Tyrrell requested the minutes reflect we have 3
individuals from the public attending the meeting tonight.
All 3 individuals are candidates for the opening on the
Golf Committee. They are Mr. Pat Egan, Mr. Arnold Light and
Mr. Mike Reilly.

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ITEM # 2: REPORTS AND DISCUSSION ON COURSE OPERATIONS

Mr. Steger

1. Greens and Tee Boxes have been aerified.
2. The Greens were mowed today.
3. The Course is ready for Opening Day tomorrow.
4. New Tee Blocks were installed for opening day.
5. The dead trees on the right side of the 14th fairway have been taken down. A call has been made to have the stumps ground down.
6. Phase II of the Pump House Renovation has taken place with the second Pump installed. Phase III, the replacement of the Electronic Control Panel will take place during the next Fiscal Year.
7. Equipment Repairs are 85% complete.

Mr. Sergiovanni

1. The Membership Sales and Renewal Office has opened as normal but with the early opening of the Golf Course Sales and Renewals are down from the same time last year but should be back up as the season progresses.
2. The Pro Shop and staff are all set to open tomorrow.
3. Indicated the extended season last year into December has put us in a good financial position for the balance of the Fiscal Year.
4. Financials will be provided at the next meeting.

It was indicated to the Public in attendance, normally there would be financials handed out to be reviewed and discussed by the Committee but at this time of the year with the Golf Course closed since last year there is no new financials to review at this time.

ITEM # 3: INTERVIEWS WITH POTENTIAL GOLF COMMITTEE APPLICANTS

1. The Committee requested the 3 candidates have a seat outside the Conference Room so that the Committee could interview each Candidate individually.
2. The Committee conducted 3 interviews beginning with Mr. Pat Egan, then Mr. Arnold Light and lastly Mr. Mike Reilly.
3. After the 3 interviews were concluded and the 3 applicants had left the Committee discussed the 3 individual interviews.
4. Additional discussion on the actual number of openings took place. The Committee agreed it was 1.

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ITEM # 4 CONCESSION UPDATE

Mr. Sergiovanni indicated Mr. Marshall Odeen had planned on attending tonight's meeting but due to the unexpected early opening of the Golf Course, Mr. Odeen and his staff were presently still up at the Golf Course prepping the restaurant for tomorrow's Opening Day. Mr. Sergiovanni gave an update which Mr. Odeen had provided to Mr. Sergiovanni so that Mr. Odeen could remain at the Restaurant and finish the preparations.

1. Odeen's is ready for a soft opening on opening day. Mr. Ed Briggs has given verbal permission to proceed with serving as Odeen's wishes.
2. A limited menu on Opening Day will consist of the following:
 - Bacon Cheese and Egg Sandwich
 - Fresh Muffins
 - Coffee
 - Hot Dogs
 - Reuben sandwiches for St Patty's with 14 hour smoked corn beef
 - Hamburgers
 - Soda and Bottled Water
 - All the above items will be \$1.00 for Opening Day.
3. The active Liquor Permit has been mailed to Hartford today. This should open the path for Odeen's application for a Temporary Permit to be granted.
4. Gas, electric and trash is in place.
5. The Dining Room is clean and ready.
6. The Kitchen has been thoroughly scrubbed. Refrigerator, Freezer, and Ice Machine are clean and operating.
7. They will continue working tonight and tomorrow on POS system and minor things in Bar and Kitchen.
8. They are looking forward to greeting people tomorrow morning.

ITEM # 5 OLD BUSINESS

None

ITEM # 6 NEW BUSINESS

None

ITEM # 7 PUBLIC COMMENTS

None

**A MOTION WAS MADE, SECONDED, AND UNANIMOUSLY ADOPTED TO
ADJOURN THE REGULAR MEETING AT 8:40 pm**