

TOWN OF RIDGEFIELD
RIDGEFIELD GOLF COURSE COMMITTEE MEETING
FINAL APPROVED
REGULAR MEETING
Wednesday, March 20, 2019

THESE MINUTES ARE INTENDED TO BE A SUMMARY OF THE MEETING
AND NOT A VERBATIM RECORDING.

MEMBERS PRESENT:

Chairperson: Mr. Tyrrell

Vice Chairperson: Ms. Gerhard

Secretary: Mr. Fazi

Committee Members: Mr. Reilly, Ms. Murphy and Mr. Egan

MEMBERS ABSENT:

Committee Member, Mr. Reid

STAFF PRESENT:

Golf Director and General Manager: Mr. Sergiovanni

STAFF ABSENT:

None

In attendance was Mr. Marshall Odeen, Restaurant/Concession
Owner

AGENDA:

1. REVIEW MINUTES OF PREVIOUS MEETINGS
2. REPORTS AND DISCUSSIONS ON COURSE OPERATIONS FROM:
FRANK SERGIOVANNI, DIRECTOR AND GENERAL MANAGER
3. CONCESSION DISCUSSION
4. OLD BUSINESS
5. NEW BUSINESS
6. PUBLIC COMMENT

The meeting was called to order at 7:31 pm.

ITEM # 1: REVIEW MINUTES OF PREVIOUS MEETING.

1. A MOTION WAS MADE, SECONDED AND UNANIMOUSLY ADOPTED TO
ACCEPT THE JANUARY 2019 MINUTES AS WRITTEN.

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ITEM # 2 REPORTS AND DISCUSSION ON COURSE OPERATIONS

Mr. Sergiovanni:

Maintenance:

1. Mr. Sergiovanni handed out and reviewed a list of the drainage work that had been accomplished over the fall/winter 2018-2019. The drainage work included work on the 2nd hole, 4th hole, 6th hole, 8th hole, 10th hole, 13th hole, 14th hole and 18th hole.
2. Equipment Maintenance which begun when the Golf Course closed in 2018 was completed over the winter months.
3. Green aeration will begin tomorrow prior to the rain moving in.

Administrative:

1. This past Monday, the Sales office opened and Membership Sales began.
2. Due to weather at the end of last year, there are still funds available to complete the cart path repair work which will be done this spring.

ITEM # 3 CONCESSION DISCUSSION

Items discussed at length with Mr. Odeen were:

1. Hours of operation of the Half Way Shed. Discussion included signage for the hours of operation and what improvements Mr. Odeen intends to initiate this season.
2. Hours of operation of the Beverage Cart with new signage. Discussion also included how the cart would operate, either stationary or mobile. It was decided to use a combination of both depending on conditions.
3. Pricing for all items in the Restaurant, Half Way Shed and the Beverage Cart will be the same.
4. Arrival time for Restaurant staff will be a minimum of 45 minutes prior to the first tee time in order to

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have the ability to serve food and drink 30 minutes prior to the first tee time.

5. Slow table service in the restaurant was discussed. Innovative ways of cutting down on the time it takes to place an order and then receive the food will be addressed.
6. Communication on placing orders from the golf course for individuals making the turn will be improved. Signage, (Menu), was suggested for the location where the communication devices will be located.

Mr. Odeen offered the following information:

1. The debris around the dumpster area has been cleaned up.
2. Fencing will be installed on the side of the building to hide the storage of restaurant supplies.
3. New specialty menus will be initiated highlighting the special dish of the date which will rotate and include fish, beef, chicken, Brisket etc.
4. A new smoker will be located behind the Half Way Shed and the Smoker up top will be removed.
5. New refrigeration behind the bar will be installed for beverages.
6. A countertop has been installed on the cabinetry in the dining room.

ITEM # 4 OLD BUSINESS

Mr. Sergiovanni indicated he has received a letter from the Bridge Engineer indicating the Bridge is structurally safe. Plans were implemented to take elevation readings periodically throughout the year to check for any elevation changes. The initial base line elevations have been recorded and a program for seasonal readings will be implemented.

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ITEM # 5 NEW BUSINESS

1. A discussion took place concerning the 6th hole and concerned the new USGA Rules which do not require the Flag to be removed when putting. The question was posed, how do you know its okay to take a shot to the green since a lot of people relied on the flag being replaced as an indicator the green was clear? Mr. Sergiovanni indicated no one should hit to the green until you have visually seen the group in front of you traveling to the next hole.

ITEM # 6 PUBLIC COMMENT

None

There being no further business,

**A MOTION WAS MADE, SECONDED, AND UNANIMOUSLY ADOPTED TO
ADJOURN THE REGULAR MEETING AT 8:42 pm.**