

Summary of Proposed Revisions
2023 Charter Revision Commission
Final Report to the Board of Selectmen -- August 12, 2023

	Reference #	Affected Charter Sections. **	Proposal Description	Submitted by	Commission Vote	Tracker Reference
Board Composition	1	Sec 3-3	Modify the term of appointment for the members of the Annual Town and Budget Meeting Committee from 2 years to 1 year.	Lynne Noyes	7 - 0	A-15
	2	Sec 5-3	Update the name "Commission on the Aging" to "Commission on Aging". Modify the term of appointment for the Commission on Aging from 3 years to 2 years.	Commission on Aging, Debra Franceschini	7 - 0 8 - 0	A-32 D-1 D-2
	3	Sec 5-8	Increase the number of members of the ECDC from 7 to 9, and increase the term of appointment from 1 year to 2 years.	Economic and Community Development Commission	8 - 0	E-1
	4	Sec 5-14	Add 2 alternate members to the WPCA, and establish their term of appointment	Water Pollution Control Agency	8 - 0 9 - 0	K-1 K-3
	5	Sec 5-15	Reduce the number of regular members of the Youth Commission from 16 to 12. Add 2 alternate members and establish their term of appointment	Michael Lordi, Youth Commission	8 - 0	N-1

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Procedural	6	Sec 3-2	Add language to clarify that nonresident trustees holding title to property in Town, in their capacity as a trustee, are not be entitled to vote at Town Meetings or Referenda.	Wendy Gannon Lionetti	8 - 0	J-1
	7	Sec 3-5	Increase the number of required voter signatures from 5% to 7% of the town electorate to trigger a petitioned Town Meeting requesting an additional budget appropriation of more than \$250,000.	Board of Selectmen	9 - 0	L-1c
	8	Sec 3-7	Update wording regarding the recording of Town Meetings from "tape" recorded to "electronically" recorded	Wendy Gannon Lionetti	6 - 0	J-2
	9	Sec 4-5 Sec 4-7	Clarify the timing of when an elected or appointed office or board position is considered vacant for purposes of appointing a replacement	Wendy Gannon Lionetti	9 - 0	J-5 J-6
	10	Sec 6-1 Sec 6-2	Clarify or establish certain operational requirements of boards and board members with respect to the annual election of officers, compliance with the town's policy guidelines for board operations, recording of town board meeting proceedings by video or audio, and electronic communications regarding board-related business	Wendy Gannon Lionetti, Mike Rettger, Lori Mazzola	6 - 0	A-53 A-54 A-58 J-8
	11	Sec 10-2	Add language requiring that requests for additional appropriations arising from a petitioned Town Meeting must also go to a referendum vote if over \$3,000,000 (the same threshold as for large requests coming from town departments).	Board of Finance	7 - 0	B-5
	12	Article XI Sec 5-9 Sec 12-4	Modify Article XI (Standards of Conduct) to update definitions, clarify the responsibilities of the Board of Ethics, and add/update provisions regarding conflicts of interest, acceptance of gifts, and other potential ethics situations.	Lester Steinman Ellen Burns	8 - 0	A-4 A-47

	Reference #	Affected Charter Sections. **	Proposal Description	Submitted by	Commission Vote	Tracker Reference
Governance	13	Sec 4-1 Sec 4-9 Sec 9-1 Sec 9-4 Sec 9-20	Change the office of Town Treasurer from an elected position to a position hired by the Town with the approval of the Board of Selectmen and concurrence by the Board of Finance. Establish specific professional qualifications for appointment to the position.	Keryn and Nick Cernone, Board of Selectman	8 - 0	A-2 L-2
	14	Sec 4-1 Sec 4-9 Sec 9-1 Sec 9-6 Sec 9-20	Change the office of Tax Collector from an elected position to a position hired by the Town with the approval of the Board of Selectmen and concurrence by the Board of Finance. Establish specific professional qualifications for appointment to the position.	Keryn and Nick Cernone, Board of Selectman	8 - 0	A-3 L-2
	15	Sec 4-1 Sec 4-3 Sec 4-9 Sec 9-1 Sec 9-5 Sec 9-20	Change the office of Town Clerk from an elected position to a position hired by the Town with the approval of the Board of Selectmen. Establish specific professional qualifications for appointment to the position.	Board of Selectman	7 - 1	L-2
	16	Sec 5-13	Clarify that the Pension Commission is responsible for the management of pension plan assets but not for the administration of the town's pension plans, which is a Human Resources Department function	Pension Commission	6 - 0	M-1
	17 (Withdrawn)	Sec 5-16	Establish an appointed Information Technology Commission. Define the number of members, term of appointment, and scope of the Commission. <i>[Withdrawn after referral by Board of Selectmen; see report Overview for more information.]</i>	Derick Schirm, Tom Lansen	8 - 0 (initial adoption) <i>9 - 0 (acceptance of BOS referral)</i>	G-2
	18	Article VII Article VIII Various Sections throughout the Charter	Update the titles "Board of Selectmen" to "Board of Selectpersons" and "Selectman" to "Selectperson" (including "First Selectperson"), to provide gender-neutral language for these roles.	Colleen Broderick	5 - 2 (Initial vote 4/13) 6 - 3 (modified proposal 7/27)	A-7
	19	Sec 10-1 (c)	Remove the ability at the Annual Town and Budget Meeting to reduce the amounts of the proposed Town and BOE budgets adopted and recommended by the Board of Finance	Board of Selectman	6 - 2	L-3

Reference #	Affected Charter Sections. **	Proposal Description	Submitted by	Commission Vote	Tracker Reference	
Technical	20	Sec 1-2 Various Sections throughout the Charter	Standardize references to boards, committees, commissions, and departments, when used generically throughout the Charter to improve readability, while fully retaining the current names of all Boards, Commission, and Committees when they are referenced specifically	Lynne Noyes, Rudy Marconi (as resident), Mike Rettger	7 - 0	I-3
	21	Sec 4-3	Clarify the start date of the terms of office for the Town Clerk, Registrars, and Judge of Probate	Wendy Gannon Lionetti	9 - 0	J-3
	22	Sec 4-7 Sec 4-17 Sec 5-14 Sec 9-20	Improve readability with minor changes to wording and punctuation	Mike Rettger	6 - 0	I-8 I-10 I-12 I-17
	23	Sec 4-9 Sec 4-10 Sec 4-11 Sec 4-12 Sec 4-13 Sec 4-14 Sec 4-15 Sec 4-17 Sec 5-14	Provide consistency in the definition of alternating terms of office for various elected and appointed boards, with no change in the actual terms of office in place.	Mike Rettger	6 - 0	I-5 I-6 K-4
	24	Sec 4-10 Sec 5-4	Eliminate the redundancy in wording between Sec 4-11 and 5-4 with respect to the Architectural Advisory Committee	Mike Rettger	6 - 0	I-9
	25	Sec 4-12 Sec 6-4 Sec 7-2 Sec 9-14 Sec 9-15	Update references to various sections of the CT General Statutes	Mike Rettger	8 - 0	I-2 I-19 I-20 I-21 I-22 I-23
	26	Sec 4-14 Sec 4-15 Sec 10-1	Update the term "Chairman" or "Chairperson" to "Chair" to provide consistency for this title throughout the Charter	Michael Lordi	9 - 0	A-50
	27	Sec 4-14 Sec 10-3	Clarify that the annual reports required of the Board of Finance are the annual town financial report and the annual audit report	Board of Finance	7 - 0	B-1 B-2 B-3 B-7
	28	Sec 5-7	Add language regarding the Commission for Accessibility to include references to various statutes pertaining to accessibility and rights of persons with disabilities	Commission on Accessibility	8 - 0	C-1
	29	Sec 9-1 Sec 9-12	Update the title of "Director of Civil Preparedness" to "Director of Emergency Management"	Board of Selectmen	8 - 0	I-1
	30	Sec 10-1 Sec 10-2	Amend wording to clarify processes concerning budget submissions and budget transfers within departments	Board of Finance	7 - 0	B-4 B-6
	** Note: These citations reflect the section number in the proposed/updated Charter. Some existing section numbers change because of proposed new sections					