

**Town of Ridgefield Board of Ethics Meeting Minutes**

**Wednesday January 19, 2022 at 7:00pm**

**Town Hall Annex P&Z Conference Room**

**66 Prospect Street Ridgefield, Connecticut**

**APPROVED**

Present: B. Van de Weghe, G. McLaughlin, M. Pallai, J. Zembron and J. Carroll (alternate)

Absent: G. Harrington

The meeting was called to order by Chairman Van de Weghe at 7:02pm.

Following discussion, J. Zembron moved to accept the minutes of the Board's September 8, 2021 meeting which was seconded by J. Carroll and which motion was passed unanimously.

The topic of electing officers for 2022 was introduced. Following discussion, G. McLaughlin moved to reelect B. Van de Weghe as Chairman which was seconded by J. Carroll and B. Van de Weghe moved to reelect J. Zembron as Secretary which was seconded by M. Pallai with both motions passing unanimously.

J. Carroll led a discussion on suggested enhancements to the Town's website relative to the Board with specific focus on the process by which matters are brought to the Board's attention. After discussion, the following changes to the Town's website (pending review by the Town information technology department) was moved by G. McLaughlin, seconded by J. Zembron and which motion was passed unanimously.

- A. Email notification to the Chairman of submissions to the Board via the Town website,
- B. Posting a summary of requirements needed to file a submission in proper form including links to the applicable sections of the Town's Charter and the Board's Rules and Regulations.

At 8:04pm the Board moved into the public hearing portion of the meeting in relation to proposed changes to the Board's Rules and Regulations. The Chairman led a discussion regarding the Board's process with respect to Requests for Advisory Opinions and related documentation requirements and also introduced certain suggested revisions to the Board's Rules and Regulations. After discussion, J. Carroll moved to accept the revisions as presented (included in the attached), subject to potential additional revisions based upon the final approved format of the Board's presence on the Town website as determined by the Town's information technology department (see above) which was seconded by J. Zembron, and which motion was passed unanimously.

The meeting was adjourned at 8:12 on a motion made by J. Zembron, seconded by B. Van de Weghe and agreed unanimously.

Attachment-Rules & Regulations of the Town of Ridgefield Board of Ethics-marked for changes