

RIDGEFIELD AFFORDABLE HOUSING COMMITTEE  
SPECIAL MEETING

Meeting Minutes

December 6, 2021 – 7:00 PM

Town Annex, 66 Prospect Street

PRESENT: Dave Goldenberg (Chair), Kent Rohrer (Vice Chair), Sheryl Knapp, Kevin Brown, Whit Campbell, Sharon Coleman, Debra Franceschini, Lori Mazzola, Krista Willett

GUEST: Elizabeth DiSalvo (P&Z liaison)

The meeting was called to order at 7:10 PM.

1. **Current Business:**

- a) **Affordable housing plan and grant:** Committee reviewed AHP outline from the state's AHPP Guidebook, as well as a proposed outline for RAHC's plan. Dave reported that Glenn said most plans are 30-50 pages. The plan will utilize American Community Survey data because 2020 census data won't be out until Spring. The Committee reviewed and revised a draft Plan outline provided by Dave and discussed the possibility of adding a town affordable housing administrator as other neighboring towns have. Assignments were made to manage various tasks: Dave and Sharon to write plan; Sharon to draft Community Values statement; Kent to oversee data collection/analysis; Debra and Krista to oversee Housing supply; Dave and Lori to oversee interviews; Dave and Sheryl to oversee survey implementation; Kevin to oversee zoning review with Elizabeth; and Kevin and Whit to oversee site identification. Committee also reviewed draft surveys and made revisions.
- b) 2021 meetings scheduled for the first Wednesdays in each month, except as conflicted with holidays: January 5, February 2, March 2, April 6, May 4, June 8, July 13, August 3, September 7, October 5, November 2, and December 7.

2. **Minutes:** Sharon moved that the minutes be accepted as written; Krista seconded, and the minutes were accepted unanimously.

3. **Adjourn:** Kevin moved to adjourn, Lori seconded, and the Committee voted unanimously to adjourn

Meeting Adjourned at 9:06 PM.

Next meeting schedule for 12/13.

Prepared by Sheryl Knapp, Secretary