



**Unapproved  
Town of Ridgefield  
Water Pollution Control Authority**

**WPCA Special Meeting  
November 29, 2018 7:00 p.m.  
66 Prospect Street  
Ridgefield, Connecticut 06877**

|                 |   |
|-----------------|---|
| WPCA:           | Amy Siebert, Gary Zawacki, Kevin Briody, Ron Hill |
| WPCA Absent:    | Rudy Marconi                                      |
| Suez:           | Jeff Pennell, Matt Brown                          |
| AECOM:          | Jon Pearson, Don Chelton                          |
| 84 Governor St. | Steve Zemo  |

**These are not verbatim minutes of the proceeding but identification of general items and specific actions undertaken.**

**WPCA Special Meeting called to order at 7:00 by Ms. Siebert**

**1) New Business**

- a) **Approval of Minutes November 25, 2018:** Motion to approve minutes made by Mr. Briody, seconded by Zawacki, all in favor (4-0).
- b) **2018 WPCA meeting dates, December 20<sup>th</sup> was approved for our next WPCA meeting.**
- c) **2019 WPCA meeting dates,** WPCA approved the 2019 calendar meeting dates.

**2) Old Business**

- a) **84 Governor Street.** Mr. Zemo presented a project for 84 Governor Street and 62 Prospect Ridge Road. The project was recently revised with a decrease in units from 36 new age restricted, affordable 2-bedroom units to 32 units. The properties presently have 2 sewer use units. The WPCA stated that the plant presently has capacity, however, the sewer line that would serve these parcels has capacity issues. WPCA discussed the flow in the line from Governor Street to Rowland Lane. Discussed different scenarios. The WPCA received two quotes to repair, raise, and waterproof manholes 56 to 75 from Green Mountain Pipe and Carroll Construction. After discussion regarding the repairs, Mr. Zemo asked if he could contact the firms directly to discuss a plan that would involve approximately \$40,000 of improvements to the system. The WPCA indicated that they had no objection to him contacting the contractors directly and discussing a program of improvements with them, with this project on the agenda for the next WPCA meeting on December 20, 2018.
- b) **Rate Consultant.** AECOM had previously identified the remaining outstanding items. The WPCA will contact Raftelis to work on wrapping up the project.
- c) **Referendum Update.** The \$48,000,000 referendum question for the construction of the South Street sewer treatment plant and pump station upgrades was approved by the voters on November 6, 2018.

**3) AECOM Report**

- a. **Phase 2 Wastewater Facilities Plan.** AECOM met with the DEEP on 10-31-18 to review the project status and schedule, and the Facilities Plan Addendum to remove the

Soundview/Marcardon sewer needs area from the planned sewer service area. AECOM provided a summary of the discussion. DEEP noted that an application to renew the Route 7 WWTF NPDES permit will need to be submitted by March 2019 to keep the permit in effect until the WWTF is decommissioned.

AECOM presented the Facilities Plan Addendum to be submitted to DEEP to finalize the draft facilities plans. Following discussion, the WPCA agreed that the Addendum should be submitted to the DEEP.

**WWTF Upgrade Design.** AECOM submitted the 90 Percent complete plans and specifications to both the WPCA and the DEEP in November. The WPCA Administrator has a hard copy as well as CDs of the submittal.

AECOM presented the NPDES Permit Modification Application for the South Street WWTF, and the WPCA Chairperson signed the application. The WPCA provided a check for the application fee. The required public notice of the submittal of the application will be published in the Danbury NewsTimes on Monday December 3, 2018. AECOM will then submit the application to the DEEP.

AECOM is continuing with the advancement of the design, with the next milestone being the 100 percent design submittal, which is scheduled for the end of the year. AECOM will provide CDs with copies of the submittal electronically, and a paper copy and CD to the WPCA Administrator.

Mr. Pearson noted that there is a meeting with the Highway Department and the First Selectman was scheduled for 30 November to discuss identifying about 1.5 acres that could be used for a temporary Contractor staging/storage area.

AECOM had forwarded a memorandum to Town Engineer Charlie Fisher regarding stormwater management for the South Street WWTF upgrade. Mr. Fisher responded with comments on the memorandum, and AECOM is working to address the comments.

AECOM presented two site plans showing where permanent and temporary easements are recommended both at the South Street WWTF (1 temporary construction easement) and the Route 7 PS (3 temporary construction easements, 1 permanent access easement). AECOM's survey subcontractor will be preparing the easement plans and legal descriptions for the Town's use is negotiating and securing the easements.

AECOM distributed a letter regarding the project budget status and the estimated cost to complete the design which requests an increase in the project budget of \$231,687. AECOM noted the increase is due to additional tasks that were requested, as well as an increase in the estimated cost for the original scope of services, and reviewed the requested costs. AECOM noted that the DEEP will need to review the draft amendment, and the WPCA agreed it should be forwarded to DEEP for review. **Motion made to submit the Draft Amendment No. 1 to the DEEP by Mr. Briody, seconded by Mr. Zawacki, passing 4-0.**

Mr. Pearson also noted that with the planned project schedule of bidding the project in late winter, AECOM is beginning to prepare a proposed Agreement, level of effort and fee for the bid and construction engineering for the Wastewater Facilities Upgrade.

- b. **Quail Ridge Pump Station Relocation Design.** No activity this month.

**b) Suez Report.** Mr. Jeff Pennell presented Suez Environmental report for October 2018.  
As previously approved by the WPCA, Suez's services are being extended as per the current Agreement for a period of three years, commencing on January 1, 2019, and expiring on December 31, 2021.

**Motion to adjourn by Mr. Hill, seconded by Mr. Zawacki at 9:11 p.m., passing 4-0.**

Submitted by Diana Van Ness