



**Approved
Town of Ridgefield
Water Pollution Control Authority**

**WPCA Meeting
August 23, 2018 7:00 p.m.
66 Prospect Street
Ridgefield, Connecticut 06877**

WPCA:	Amy Siebert, Ron Hill, Kevin Briody, Rudy Marconi
Suez:	Jeff Pennell, Matt Brown, Michael Burke
AECOM:	Jon Pearson, Don Chelton
Prospect St.	Nancy Riedy, John Pierandri

**These are not verbatim minutes of the proceeding but identification of
general items and specific actions undertaken.**

WPCA Meeting called to order at 7:00 by Ms. Siebert.

1) New Business

- a. Approval of Minutes July 26, 2018: Motion to approve minutes made by Rudy Marconi, seconded by Ron Hill, all in favor.
- b. Approval of Special Meeting Minutes August 9, 2018: Motion to approve minutes made by Rudy Marconi, seconded by Ron Hill, all in favor.
- c. Nancy Riedy and John Pierandri presented the conceptual site plan for 63, 65, and 67 Prospect Street, approved in 2007 by Planning and Zoning under existing regulations. The plan would increase use units from the current 5 to 21. The Board noted that plant and collection system capacity are available for the project. Should the project go forward, detailed plans should be provided to the WPCA for review, with connection preferably to the gravity line rather than the line going to the Quail Ridge Pump Station. Capacity would only be reserved upon purchasing the use units.

2. Old Business

- a. Rate Consultant: AECOM looked at the draft rate model and will provide comments to Raftelis. It was unclear if Turner Hill rates and expenses (e.g. upcoming payments to Danbury for its plant upgrade) were incorporated into the model. Danbury should be contacted to determine how and when charges will be received from them.
- b. Upcoming Referendum. Rudy Marconi worked with bond counsel Robinson and Cole to determine the appropriate language for the treatment plant upgrade's bond resolution. Counsel noted that language regarding an actual grant amount cannot be put into the resolution. Counsel has agreed to the following language which has been approved by the Board of Finance and the Board of Selectmen.

“Shall the \$48,000,000 appropriation and bond authorization (less any grants expected to be received from the State of Connecticut Clean Water Program) for the planning, design and construction of the South Street sewer treatment plant and pump station upgrades be approved?”

Discussion of the need for public information meetings and outreach followed. Rudy Marconi will work with the Town’s social media consultant on the matter. WPCA members will identify dates and times to conduct such meetings. A flyer will be prepared for a special mailing, town-wide, to provide basic information regarding the matter.

AECOM developed a short project briefing for WPCA members to use for public education, which was reviewed and will be provided in final form incorporating minor edits.

3. AECOM Report

- a. Facilities Plan Update
 - i. Phase 2 Wastewater Facilities Plan: No activity this month.
 - ii. Discussion of plant flows and the need to track units added moving forward, to document flows. The WPCA agreed a capacity tracking tool, in the form of a spreadsheet, would be helpful moving forward. The tool should incorporate history of units added, to the extent possible, as well as new units. Kevin Briody volunteered to work on this tool with WPCA staff and AECOM.
 - b. WWTF Upgrade Design: AECOM’s review report on the 60% Value Engineering Study will be ready and discussed at the September WPCA meeting. Additional schedule information regarding the project’s progress was provided to the CTDEEP by AECOM. AECOM has the permit modification paperwork almost complete; it will be submitted to the CTDEEP in September 2018. AECOM and the WPCA still need to meet with Peter Hill to finalize the staging area(s) available for the plant upgrade. The project needs approximately 1 acre of staging area as the plant site has no spare room available. Rudy Marconi will discuss this need with Peter Hill.
 - c. Quail Ridge PS Relocation Design: on hold.
- 4. Suez Report: Jeffrey Pennell presented the report for July 2018.
 - 5. Adjournment
 - 6. Executive Session – Pending claim regarding an application for a sewer connection: No executive session was convened.
 - 7. Adjournment Executive Session: Not applicable as no such session convened.