

LEGAL NOTICE

INVITATION to BID

The **Town of Ridgefield** invites all interested parties to submit sealed bids on the following:

BID DUE DATE: Thursday, June 24, 2021

BID DUE TIME: 11:00 AM

BID ITEM: Baseball Field NEMA Enclosure Removal and Replacement at Various Fields

BID NUMBER: 21-23

Terms and conditions as well as the description of items being bid are stated in the specifications. **Specifications may be obtained at the following address:**

**Town of Ridgefield
Jacob Muller
400 Main Street
Ridgefield, CT 06877
203 - 431 – 2720**

The return bid envelope must be marked and addressed to the following:

**TOWN OF RIDGEFIELD
DIRECTOR OF PURCHASING
BID NUMBER: 21-23
400 MAIN STREET
RIDGEFIELD, CT. 06877**

Bids must be received no later than the date and time stated above at the Purchasing Director's office via email or. **For further information**, please call **Jacob Muller** at (203) 431-2720 or E-Mail at purchasing@ridgefieldct.org, Fax Number (203) 431-2723.

Bid Documents available at www.ridgefieldct.org in the Purchasing section under Departments

Results may be viewed at www.ridgefieldct.org in the Purchasing Section under Departments after the bid opening.

**TOWN OF RIDGEFIELD
CONNECTICUT**

BOARD OF SELECTMAN

INSTRUCTIONS TO BIDDERS

1. Please note; due to The Town of Ridgefield COVID-19 protocols all bids will be submitted electronically or by fax, email purchasing@ridgefieldct.org or fax 203-431-2723.
2. Withdrawals of or amendments to bids received later than the time and date specified for bid opening will not be considered.
3. The Board of Selectman of the Town of Ridgefield reserves the right to accept or reject any or all options, bids or proposals; to waive any technicality in any bid or part thereof, and to accept any bid deemed to be in the best interest of the Town of Ridgefield, Connecticut.
5. Bids may be held by the Town of Ridgefield for a period not to exceed sixty (60) days from the opening of bids for the purpose of reviewing the bids and investigating the qualifications of bidders prior to the awarding of the contract.
6. Insurance requirements, if any, must be submitted with the bid. This includes any Hold Harmless requirements as well as Certificates of Insurance, if required, for the full amounts specified. **Unauthorized changes** to these forms, i.e. adding, striking out and/or changing any words, language or limits **may cause the bidder to be disqualified.** **Please Note :** Certificates of Insurance, if required, **MUST** name the Town of Ridgefield as “**Additional Insured**”. Failure to do so may mean disqualification from the Bid.
7. All technical specifications and RFI's shall be directed to Jacob Muller; office (203) 431-2720 or email purchasing@ridgefieldct.org.
8. All bidders will be required to attend a mandatory site walk. The site walk will take place on Tuesday 6/15/2021 at 10:00 AM beginning at Diniz Field. (74 Prospect Ridge, Ridgefield, CT 06877), contractors will then be allowed to caravan to the various locations.

Town of Ridgefield
Parks and Recreation Baseball Field NEMA
Structure Removal and Replacement.
Bid 21-23 – June 24th, 2021

The Town of Ridgefield is requesting sealed bids from vendors to remove and replace existing NEMA structures at various fields for the sprinkler systems' controls. The town will be supplying the enclosures, the vendor's pricing, labor, and miscellaneous electrical components. All associated electrical to be completed shall operate on the existing sprinkler systems. The price will also include the shutdown, Eversource coordination and testing of the new system. Permits are required in order to complete the electrical work (Town will waive the fees). The removal and replacement will take place at these specific locations in the table below:

Field Name	Address	Boxes To Be Removed and Replaced
Diniz Field	74 Prospect Ridge, Ridgefield, CT 06877	2 Boxes
Onalfo Field	Ciuccoli Field, 84 Governor St, Ridgefield, CT 06877	1 Box
East Ridge Road North Field	10 East Ridge Rd, Ridgefield, CT 06877	1 Box
East Ridge Road South Field	10 East Ridge Rd, Ridgefield, CT 06877	1 Box
Veterans Park (Governor Street)	Veterans Park Field, Ridgefield, CT 06877	1 Box
Scotland Elementary School Field 1	111 Barlow Mountain Rd, Ridgefield, CT 06877	1 Box
Barlow Mountain Elementary School Field	115 Barlow Mountain Rd, Ridgefield, CT 06877	1 Box

The Price shall be inclusive of all labor and miscellaneous electrical\fasteners components to install the eight (8) proposed NEMA enclosures (supplied by the Town) as listed above. (Lump Sum Price) -

Price: \$_____

In Words: _____

Vendor:_____

Address:_____

Phone: _____

Contact Name:_____

Fax: _____

Email: _____

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Parks and Recreation Baseball Field NEMA
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HOLD HARMLESS AGREEMENT

The undersigned covenants and agrees to and shall at all times indemnify, protect and save harmless the Town of Ridgefield from and against all costs or expenses resulting from any and all losses, damages, detriments, claims, demands, cost and charges including attorneys fees the Town of Ridgefield may directly or indirectly suffer, sustain or be subjected to by reason or on account of the work to be performed pursuant to this Contract or any activities in connection with said Contract whether such losses and damages be suffered or sustained by the Town of Ridgefield directly or by its employees, licenses or invitees or be suffered or sustained by other persons or corporations who may seek to hold the Town of Ridgefield liable therefore.

The Contractor shall comply with the Provisions of the Immigration Reform and Control Act of 1986 effective and enforceable as of June 6, 1987 which Act makes unlawful the hiring for employment or subcontracting individuals failing to provide documentation of legal eligibility to work in the United States. The Contractor shall hold the Town of Ridgefield harmless for the failure of the Contractor to comply with the provisions of said Act.

IN WITNESS WHEREOF, the parties hereto have set their hand and seal this on the _____ day of _____

Signed, Sealed and Delivered in the
Presence of:

Signed:

Notary Public

APPENDIX - INSURANCE REQUIREMENTS

Each bidder shall carry and maintain the following insurance coverage during the period of the contract: The Certificate of Insurance for the Limits of Liability stated below should be submitted with your bid to the Purchasing Department at Town Hall. **Bidders may not perform any work until all insurance requirements are met.**

1. **Comprehensive General Liability Insurance** as will protect him, the Town, and any subcontractor performing work covered by this Contract, from claims for damages for personal injury, including accidental or wrongful death, as well as claims for property damages, which may arise from operations under this Contract whether such operations be by himself or by any subcontractor or by anyone directly or indirectly employed by either of them. Liability insurance shall include premises and operations, products, contractual, owners, and contractor's protective. The minimum amounts of such insurance shall be as follows:
 - Bodily Injury Liability and Property Damage Liability:
\$1,000,000 each occurrence.
 - **The Town shall be named as an Additional Insured**
This **MUST** be stated explicitly on the Certificate or you will be **disqualified**
2. **Worker's Compensation Insurance and Employer's Liability** for all of his employees, employed at the site and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Workmen's Compensation Insurance for all employees of the later unless such employees are covered by the protection afforded by the Contractor.
 - Worker's Compensation and Employer Liability:
Statutory Limits
3. **Comprehensive Auto Liability Insurance:**
 - **Bodily Injury Insurance and Property Damage Insurance** covering the operation of all Motor Vehicles owned, hired and/or non-owned by the Contractor, or used by the Contractor in the Prosecution of the work under the Contract, shall be in the minimum of **\$1,000,000 each occurrence.**

All policies relating to this Contract shall be so written so that the Town shall be notified of cancellation or change at least thirty (30) days prior to the effective

date for each policy and type of coverage except for nonpayment which shall be ten (10) days prior to the cancellation. Renewal certificate covering the renewal of all policies expiring during the life of the Contract shall be filed with the Town not less than ten (10) days before the expiration of such policies. Failure to do so will result in work stoppage and possible contract cancellation.

Purchasing Department
Town of Ridgefield, 400 Main Street, Ridgefield, CT 06877
203-431-2720 & purchasing@ridgefieldct.org
