**MINUTES OF THE POLICE COMMISSION SPECIAL MEETING**

**Monday, May 18, 2020**

**Commissioners Present:** Marianne Coffin, Chairperson

 **Via Zoom** Nicholas Perna, Secretary

George Kain

Joseph Savino

Issy Caporale

**Also Present:** Chief Jeff Kreitz

 **Via Zoom** Major Stephen Brown

These minutes are an overview of the meeting; not a verbatim text.

The Police Commission went into Executive Session via Conference Call for Personnel Matters and Performance at 1:45p.m. The session ended at 1:55p.m. No votes were taken.

The Public Meeting was called to order at 2:00p.m. by Chairperson Coffin. This meeting was conducted via Zoom.

## AGENDA ITEM #1 Vote Regarding Personnel Matters and Performances

Commissioner Caporale made a motion to accept the recommendation to have Capt. Shawn Platt, Lt. Brian Durling and Sgt. Shawn Murray to complete the standard probationary period. Commissioner Perna seconded the motion.

**All in Favor**

**AGENDA ITEM #2 APPROVAL OF MINUTES**

Commissioner Perna made a motion to accept the minutes of March 12, 2020. Commissioner Caporale seconded the motion.

**All in Favor**

**Minutes of the March 12, 2020 Police Commission Special Meeting accepted as written.**

**AGENDA ITEM #3 COMMISSION CORRESPONDENCE**

1. **Voicemail**

Commissioner Perna stated there were no voicemail for the month of April.

**AGENDA ITEM #3 COMMISSION CORRESPONDENCE**

1. **Written Correspondence**

Commissioner Perna stated there were no written correspondence for the month of April.

**AGENDA ITEM #4 CHIEF’S REPORT**

* Chief Kreitz praised the officers and civilian staff for their efforts and dedicated response to the pandemic.
* Chief Kreitz summarized the department’s response to the pandemic.
* The department is well stocked with PPE’s.
* The building remains closed to the public. Complainants are asked to call headquarters and officers will meet them outside if necessary.
* Cruisers are assigned to specific officers to avoid cross contamination.
* Staff is wearing masks in the building and practicing social distancing. This will continue as the state opens businesses.
* Departmental statistics are below average due to the community isolation.
* The department and the PBA are utilizing social media to engage with the public.
* The new officer position has been frozen due to town budgetary restrictions.

**AGENDA ITEM #5 NEW BUSINESS**

There was no new business reported for the month of April.

**AGENDA ITEM #6 OLD BUSINESS**

There was no old business reported for the month of April.

**Commissioner Savino made a motion to adjourn the Police Commission Meeting at 2:15pm. Seconded by Commissioner Caporale.**

 **All in favor**

 Respectfully Submitted,

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 Nick Perna

 Police Commission Secretary