

Town of Ridgefield  
Parking Authority Meeting  
March 16, 2023 – 8:00 a.m.  
Town Hall Lower Level Conference Room, 400 Main Street, Ridgefield, CT  
MEETING MINUTES – APPROVED

**Members present:**

J. Wilmot, E. Burns, M. Recck

**Members absent:**

None

**Present: L. Yarrish, Parking Enforcement Officer**

Chairman Recck called the meeting to order at 8:03 a.m.

1. Approval of minutes from 2/16/23. Mr. Recck moved, and Ms. Wilmot seconded, approval of minutes for 1/17/23. Motion passed 3 – 0.
2. 440 Main Street parking update. Ms. Burns emailed Bruce Beswick (Willett Properties) and requested that we make the spaces immediately behind the building as “no permit parking”. He declined to accept the change, saying his tenants were happy and he didn’t want to do anything to change that. She replied to him by saying the reason his tenants were happy is because we have 5 day/week enforcement. She asked that he send an email to his tenants asking them to not park in those spaces when there were spaces available in the “landlord only” parking area. He agreed that he would do so, and she received a copy of the email that was sent out.
3. CVS/USPS lots update. PA Members received an email from Geoffrey Morris of the ECDC indicating that the USPS had rejected the town’s proposal for use of the lot behind the Catoonah Street building. Not much information was provided, so we will contact First Selectman Marconi to inquire and determine what the next steps should be.
4. Stationary vehicles discussion. Mr. Recck sent an email to Melillo’s requesting that the inoperable van be moved from the town lot, which they apparently used for storage. They complied and the vehicle is now gone from the Bailey Avenue lot.
5. Governor Street to Bailey Avenue sidewalk discussion. Mr. Recck had tried to contact Jake Muller about the status but had not received a response. He will follow up with a phone call and/or visit to his office.
6. Permit sales data discussion. Ms. Burns had requested and received information on permit sales for Bailey Avenue, Donnelly and CVS lots. The data showed some issues that need to be addressed, including the number of permits sold in the Bailey Avenue lot. Due to the overcrowding in that lot, Ms. Wilmot made a motion, which was seconded by Mr. Recck, to reduce the number of permits sold from the current number of 48 to 40, and to limit the permits issued per business to 7, effective with the July-December period. Motion passed 3 – 0. A discussion of the permits sold in the CVS lot (per license agreement is limited to 30) indicated that due to the high demand for permits in that lot, it should also be limited to 7

per business. Ms. Burns moved, and Mr. Marcus seconded a motion to limit the number of permits sold in that lot to 7 per business. The permits sold in the Donnelly lot will be discussed with Mr. Marconi and Ms. Fernandez since it involves town employees.

7. Parking fines data. Mr. Recck requested and received data from Ms. Fernandez regarding parking violations issued in a one month period ended January 24. There were 288 tickets issued, however, 101 of them were for daily parking at the Branchville Train station, which are essentially parking fees rather than fines for violations. Of the remaining 187 tickets issued, 107 were for overtime violations.
8. Other business. All PA members are due for reappointment. Mr. Recck will contact the First Selectman's office to schedule.
9. Adjournment. Ms. Burns moved, and Mr. Recck seconded a motion to adjourn at 9:25 a.m. Motion approved 3 – 0.

Respectfully submitted,

Ellen Burns