

Town of Ridgefield  
Parking Authority Special Meeting  
Thursday, August 18, 2022 – 8:00 a.m.  
Town Hall Lower Level Conference Room, 400 Main Street, Ridgefield, CT  
MEETING MINUTES – APPROVED

**Members present:**

J. Wilmot, E. Burns, M. Recck

**Members absent:**

None

Chairman Recck called the meeting to order at 8:03 a.m.

1. Approval of minutes from 7/28/22. Mr. Recck moved, and Ms. Wilmot seconded, approval of minutes for 7/28/22. Motion passed 3 – 0.
2. Finalize proposed updated parking fines for submission to BOS. Mr. Recck drafted a letter to the Board of Selectmen explaining the proposed changes to parking fines for review. Minor changes were made to the letter, including a request that the proposal be considered at an upcoming BOS meeting in October. Parking Enforcement Agent Lou Yarrish has indicated he will attend. Mr. Recck will make the changes to the letter and submit to Mr. Marconi's office.
3. Review draft letter to Ridgefield Equities over signage violations with Village Wine & Liquors. The letter was reviewed and tabled pending the discussions with the UPSP and Ridgefield Equities regarding additional parking. This issue will be discussed and a letter finalized at the next meeting.
4. Governor Street to Bailey Avenue via RVNA sidewalk proposal update. Mr. Recck spoke with Mr. Marconi regarding the status of the proposal submitted by Ms. Burns on June 29<sup>th</sup>. Mr. Marconi and Jake Muller walked the area and determined that it was feasible and the one small tree would need to be removed. Mr. Recck will follow up with Mr. Muller and/or Mr. Marconi.
5. Finalize proposed parking map for committee use and public publishing. Mr. Recck made some additional changes and correction to the map, which is now ready for public publishing. He will contact the individual responsible for posting on the town website.
6. Other business. Ms. Wilmot obtained a copy of the proposed agreement with the USPS but no Schedule A was attached. She will follow up with Mr. Marconi. Ms. Wilmot had the signed license agreement with Amatuzzi, but noticed that one signature was not witnessed. She will return to Dr. Amatuzzi and have him re-sign with witnesses and submit back to Town Hall. The renovation of 409 Main Street is nearly complete and Deborah Ann's will be relocating there soon. The PA will approach Deborah and Mike about a possible license agreement for their lot once they are settled into their new space.
7. Adjournment. E. Burns moved, and M. Recck seconded a motion to adjourn at 9:15 a.m. Motion approved 3 – 0.

Respectfully submitted,

Ellen Burns