

Town of Ridgefield
Parking Authority Regular Meeting
Thursday, August 2, 2018 – 8:00 a.m.
Town Hall Small Conference Room, 400 Main Street, Ridgefield, CT
MEETING MINUTES - APPROVED

Members present:

J. Wilmot, E. Burns, S. Lussier, R. Murphy (Mr. Murphy joined the meeting at 8:30)

Others present:

J. Beckman, K. Knoche

Chairman Wilmot called the meeting to order at 8:09 am

1. Approval of July 18, 2018 Meeting Minutes. **S. Lussier moved and J. Wilmot seconded a motion to approve the minutes as submitted. Motion passed 3 – 0.**
2. Public comment: None.
3. Mapping for time limits and permit parking for town licensed parking lots. Ms. Lussier brought an updated map with changes that had been done by the engineering department. A general discussion occurred about the allocation of the CVS (Benenson) lot, to determine a reasonable and fair number of parking spaces dedicated to the landlord's tenants, others in town who need permit parking, and the general public. Various percentages were considered, and more information needs to be obtained regarding the number of people who requested permits for each lot vs. the number who were able to buy them, how the parking permit "lottery" operates, how many, if any, people tried to buy permits but did not get them, and where the people work who currently have permits for each lot. Ms. Burns will follow up with L. Fernandez and the Tax Collectors office to obtain that information. An additional discussion also centered around where, in each lot, the permit holders should be allowed to park – in general, it should be on the perimeter of each lot. For each lot, should there be permit only parking, landlord only parking, and time limited parking? For buildings that have residential tenants, should we have signage that restricts spaces close to the building as Landlord only after a certain time – say 5 PM? This discussion will be continued at the next meeting on August 14th.

Other Business:

- a) Chairman Wilmot received a letter from the P&Z Commission in response to our July 23rd letter to request a discussion of the parking regulations in the CBD Zone. The letter invited members of the PA to attend their September 11th meeting, and it would be first on the agenda. Ms. Burns indicated that she will be on vacation that week and could not attend, but that the other members could if they were available. The consensus was that all 4 members should attend. Ms. Wilmot will respond to the P&Z to request an alternate date: possible dates include 9/25, 10/2, 10/9, 10/16 or 10/30. Ms. Burns will get a map of the CBD zone from the town website to document where the boundaries are.

- b) Chairman Wilmot distributed copies of the draft License Agreement for the Benenson (CVS) lot that had been reviewed by the town attorney and which incorporated PA member comments written at the July 17th meeting. PA members will read the revised proposed License Agreement and will be prepared with any additional comments or changes for the August 14 meeting.

Adjournment. R. Murphy moved, and J. Wilmot seconded a motion to adjourn at 10:01 am. Motion passed 4 – 0.

Respectfully submitted,

Ellen Burns