



## **Town of Ridgefield**

# **POSITION AVAILABLE**

**POSITION AVAILABLE:** Seasonal/Temporary Residential Building Inspector - 14 hours per week - 2 working days (8am to 4pm)

**DEPARTMENT:** Building Department

**DESCRIPTION:**

- ◆ Assists and works under the supervision of the building official for enforcement of the Connecticut State Building Code with relevance to one- and two- family dwellings
- ◆ Reviews, analyzes and evaluates preliminary and final construction plans of one-and two-family detached dwellings and one-family townhouses and their accessory structures for compliance with applicable codes adopted as a portion of the State Building Code, referenced standards and other related regulations prior to the issuance of building permits;
- ◆ Passes upon any question relative to the mode, manner of construction or materials to be used in the erection, repair, addition or alteration of one- and two-family detached dwellings and one-family townhouses and their accessory structures pursuant to the provisions of applicable codes adopted as a portion of the State Building Code and in accordance with regulations adopted by the Department of Public Safety;
- ◆ Requires compliance with applicable codes adopted as a portion of the State Building Code; with all regulations lawfully adopted thereunder; and with laws relating to the construction, repair, addition, alteration, removal, demolition, integral equipment, location, use, occupancy and maintenance of one-and two-family detached dwellings and one-family townhouses and their accessory structures, except as may otherwise be provided;
- ◆ Explains applicable codes and standards to contractors, architects, developers, engineers, property owners and other interested parties;
- ◆ Enforces the correction of violations of applicable codes and standards at the scene of the installation by dealing directly with building owners, agents and contractors to achieve compliance with such codes, referenced standards and other related regulations.
- ◆ Conducts required inspections to ascertain that all notices and orders have been carried out and reports same to Building Official.
- ◆ Prepares reports, records, and correspondence relating to inspection duties. Regular attendance as required by the position.

**OTHER DUTIES:**

- ◆ Other duties as assigned

**EXPERIENCE/QUALIFICATIONS:**

- ◆ High school diploma, vocational school diploma or equivalent
- ◆ Residential Inspectors license issued by the State of Connecticut Department of Administrative Services
- ◆ Possession of least five (5) years of experience in the construction, design or supervision of the construction of one- and two-family detached dwellings and one-family townhouses
- ◆ Knowledge of the Connecticut State Building Code and amendments as pertaining to the International Residential Code

- ◆ Be generally informed regarding the quality and strength of building materials, the accepted requirements of building construction, the accepted requirements for light and ventilation, the accepted requirements for safe exit facilities and other items of equipment essential for the safety, comfort and convenience of occupants of one-and two-family detached dwellings and one-family townhouses and their accessory structures
- ◆ Ability to read and interpret plans and specifications of one-and two-family detached dwellings and one-family townhouses and their accessory structures;
- ◆ Ability to recognize faulty construction and unsafe conditions in new and existing one- and two-family detached dwellings and one-family townhouses and their accessory structures;
- ◆ Ability to express oneself clearly and concisely both orally and in writing.
- ◆ This position requires the ability to solve practical problems and deal with a variety of variables.
- ◆ Valid driver's license.

**PHYSICAL REQUIREMENTS:**

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Work is performed both in an office setting and outdoors. Field work is required in the inspection of construction sites:

- ◆ Hand-eye coordination is necessary to operate various pieces of office equipment and navigate a construction site with various hazards expected.
- ◆ Required to stand, walk, use hands and fingers, handle, feel or operate objects, tools or controls, and reach with hands and arms.
- ◆ Sit, climb, or balance, stoop, kneel, crouch, crawl, talk or hear.
- ◆ Occasionally lift and/or move up to 25 pounds.
- ◆ Vision abilities are required for this job and include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus.
- ◆ Work is performed in an office setting, and outdoors while inspecting construction sites, in various land use developments and some emergency situations.
- ◆ Occasionally works near moving mechanical parts and precarious places, and is occasionally exposed to wet and/or humid conditions, including the risk of electrical shock.
- ◆ The noise level in the work environment is usually quiet in the office and moderate to loud in the field.

**POSITION AVAILABLE:** Immediately and then as-needed **March 1 – December 31**

**HIRING RATE:** **\$30-\$35/hr**

**INTERESTED APPLICANTS PLEASE INQUIRE AT:**

**TOWN OF RIDGEFIELD  
HUMAN RESOURCES  
400 MAIN STREET  
RIDGEFIELD, CT 06877  
personnel@ridgefieldct.org**