

**TOWN OF RIDGEFIELD**  
**RIDGEFIELD GOLF COURSE COMMITTEE MEETING**  
FINAL APPROVED  
**SPECIAL MEETING**  
Tuesday, FEBRUARY 16, 2016

THESE MINUTES ARE INTENDED TO BE A SUMMARY OF THE MEETING  
AND NOT A VERBATIM RECORDING.

**MEMBERS PRESENT:**

Chairperson: Mr. Tyrrell  
Secretary: Mr. Fazi  
Committee Member: Mr. Kolb

**MEMBERS ABSENT:**

Vice Chairperson: Ms. Gerhard

**STAFF PRESENT:**

Director: Mr. Sergiovanni  
Purchasing Director: Mr. Gay

**STAFF ABSENT:**

Superintendent: Mr. Steger

**AGENDA:**

1. CONCESSION REQUEST FOR PROPOSAL INTERVIEWS, ANALYSIS,  
AND POSSIBLE VOTE.

The meeting was called to order at 8:00 AM

**ITEM# 1: CONCESSION REQUEST FOR PROPOSAL INTERVIEWS,  
ANALYSIS AND POSSIBLE VOTE.**

Secretary's Note: The RFP for a new Concessionaire was advertised and the deadline for submitting a Proposal was February 12, 2016 at 11:00 AM. There were 3 Proposals submitted. The 3 Proposals were distributed to the Members of the Golf Committee just after the bid opening for their review prior to the initial interviews with the 3 Bidders. Also please note Ms. Gerhard who had been provided with copies of the Proposals but had to be out of the State on Family business for the Special Meeting did submit her review of the 3 Proposals to Mr. Tyrrell who distributed copies of that review to the Members and Staff in attendance at this Special Meeting.

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## **RIDGEFIELD GOLF COURSE COMMITTEE MEETING**

1. The Committee/Staff reviewed Ms. Gerhard's review.
2. The Committee/Staff then discussed and reviewed the three proposals submitted for consideration.
3. A list of questions was created for each of the bidders.
4. Each bidder was brought in to be interviewed by the Committee/Staff.
5. After all three interviews were completed; the Committee/Staff discussed each proposal. It was determined there were additional questions to which the Committee/Staff required answers in order to clarify some of the individual responses.

**A MOTION WAS MADE, SECONDED, AND UNANIMOUSLY ADOPTED TO  
ADJOURN THE MEETING AT 11:00AM**