

**Town of Ridgefield  
Fire Commission Meeting Minutes  
October 7, 2009 – 6 pm**

**Commissioners Attending:** Rudy Marconi  
Andrew Bodner  
Barbara Manners  
Di Masters  
Joan Plock

**Representing RFD:** Chief Heather Burford  
Assistant Chief Kevin Tappe  
Deputy Emergency Manager Dick Aarons

**Meeting Called to order by Commission Chair Rudy Marconi at 6:30**

Chief Burford presented a Fire Department Update (see attachment) including:

- Personnel status
- Budget
- Fire Inspection Program
- Equipment/Vehicles
- Training
- H1N1 preparations
- Emergency Management

Discussion of the Update included these observations:

- Part time dispatcher position has been filled bringing dispatch to full staffing.
- FY 09 close shows expenditure savings of \$120,000 and revenue over projections of \$59,959.
- The Fire Inspection Program has generated first quarter revenues of \$16,101.
- The Department has formed an Apparatus Strategic Planning Committee to assess future needs.
- First responders will be among the first Ridgefielders to receive H1N1 vaccine.
- The Emergency Management Plan has been updated and approved by the Governor. Town employees have begun incident management training.
- Ridgefield will receive at no charge a Rehab Vehicle from New Milford to support the CERT Rehab team. It will be stored for two years at the RVFD Barn.

Motions: Mrs. Plock moved and Mrs. Masters seconded a motion that the minutes of July and August Fire Commission meetings be approved. The motion carried unanimously.

Adjournment: There being no further business before the Commission, the meeting was adjourned at 7:24 pm.

Respectfully Submitted,  
Richard N. Aarons,  
Deputy Emergency Manager  
Acting Secretary