

# **Unrevised/ Unapproved Meeting Minutes**

**Town of Ridgefield**

**Economic Development Commission Meeting**

**June 14, 2010 7:00 pm.**

**Town Hall Large Conference Room**

These minutes are a general summary of the meeting and are not intended to be a verbatim transcription.

In attendance: Bob Knight, William Markus, Mark Robinson, Magdalena Fincham, Paul Levine, Rick O'Brien

Absent: Chris Fisher

Bob Knight called the meeting to order at 7:11 pm

## **Nomination of co-chair, Magdalena Fincham**

The commission asked if Magdalena accept the position. She accepted.

**Motion to approve Magdalena as co-chair made by Paul Levine, seconded by Mark Robinson. Motion carried 6 – 0.**

## **Incubator Without Walls Project presented by Paul Levine**

Bob Knight commended Paul on behalf of the commission for all his work on this project. As of now, there are 25 sponsors. A list will be release shortly of the sponsors. The sponsors show a high level of enthusiasms. They also believe that this is an excellent project for Ridgefield. Paul meet with Rudy to discuss the project and budgetary requirements. Rudy Marconi suggested presenting individual projects to the BOS including budget request. Paul suggested a \$7500 budget to include \$500 for printing expenses, \$1000 for design, \$2000 for mailing expense, \$3500 web design and \$500 for publicity. Any additional funding would be obtained privately. A 8 x 11 tri-fold brochure would be mailed to the 6700 households in Ridgefield. The goal is to have half the households responding. There will be articles writing in newspapers about the incubator without walls project.

## **Budget for 10 – 11 fiscal year**

The budget request for \$32,000 for the upcoming fiscal year was denied. The BOS set the budget at \$5000. Bill, Rick and Bob meet with Rudy to discuss budget for the different initiatives the EDC proposed in the EDP. Rudy suggested that they present individual projects to the BOS including cost associated. The EDC is on the BOS agenda for 6/23/10. A length discussion was had regarding what will be presented to the BOS.

After the discussion the commission decided that three main items would be brought before the BOS.

1. Itemized initiatives with no budgetary requirements, only initiatives with man hour requirements.
2. Funding of \$500 for the incubator project.
3. Budget of \$11000 for other initiatives currently on hold.

The commission will also request the BOS create a Rt. 7 task force

### **Route 7 project**

Bob Knight read an email from Chris Fisher. At the BOS meeting on June 23, ask that they establish a Rt. 7 task.

### **Website**

Throughout the entire meeting there was ongoing discussion regarding the website, including budgetary requirements, and whether to have a separate site for the incubator without walls project. Mark Robinson provide a document outline the website's development plan and what the next steps will be. Mark went through this document briefly and ask the commission to review and provide feedback.

**Motion to approve the development document with the next steps was made by Rick O'Brien, seconded by Paul Levine. Motion carried 5 – 1, Bob Knight against.**

### **Approval of Minutes**

**Motion to approve minutes of 3/8/10 made by Bill Markus, seconded by Rick O'Brien. Motion carried 5 – 0, Bob Knight abstained.**

**Motion to approve minutes of 4/1/10 made by Magdalena Finchman, seconded by Mark Robinson. Motion carried 5 – 0, Bill Markus abstained.**

**Motion to approve minutes of 4/15/10 made by Paul Levine, seconded by Bob Knight. Motion carried 6 – 0.**

**Motion to approve minutes of 5/10/10 made by Bill Markus, seconded by Paul Levine. Motion carried 5 – 0, Magdalena Finchman abstained.**

**Motion to adjourn meeting made by Magdalena Finchman, seconded by Mark Robinson. Motion carried 6 -1.**

Meeting adjourned at 9:10 pm.

Respectfully submitted,  
Tracey Buckley