

TOWN of RIDGEFIELD – BOARD of SELECTMEN MEETING

AUGUST 17, 2016

TOWN HALL/LARGE CONFERENCE ROOM – 6:30 P.M.

APPROVED MINUTES

These minutes are a general summary of the meeting and are not intended to be a verbatim transcription.

In attendance: R. Marconi, R. Hebert, M. Kozlark, B. Manners, S. Zemo

Agenda

1. Public Comment
2. Vendor Permit Renewals:
 - a. Only the Hungry – Mark McManus
 - b. Tivoli Pizza – Junio S. Filgueira
3. Vendor Ordinance: Moratorium on New Vendors
4. Radio Project Update: Dick Aarons
5. Conservation Commission Enforcement Officer Appointment: Beth Peyser
6. Selectman's Report
7. Approval of Meeting Minutes: 8/3/16

R. Marconi called the Board of Selectmen Meeting to order at 6:30 p.m.

1. Public Comment – There were no comments from the public.

2. Vendor Permit Renewals:

- a) Only the Hungry – Mark McManus

Mark McManus came forward to express his interest in renewing his vendor permit for an additional year. His previous permit was issued in August 2015. He indicated he has been “somewhat busy”, but would prefer to have a location on Route 35. R. Hebert indicated that he has no problems with renewing Mr. McManus's permit. M. Kozlark inquired about the Great Pond location. Mr. McManus responded he would like to be there seven days/week so patrons know to expect him at that location, but to do so he would need to have two vehicles – one for soccer games and private parties and the other for the Great Pond location.

S. Zemo asked Mr. McManus where he has been if he isn't at Great Pond. The response was he goes to Great Pond, Wednesday, Thursday, Friday and Saturday and does private parties and soccer games, etc. on the other days. He is happy being flexible and able to do private events. B. Manners expressed support for renewal of this permit.

B. Manners moved and M. Kozlark seconded a motion to approve for an additional year the vendor permit for Mark D. McManus (Only the Hungry) to sell hamburgers, hot dogs, tacos, soup, soda and coffee. Motion passed 5-0.

- b) Tivoli Pizza – Junio S. Filgueira

Junio Filgueira came forward to express interest in having his vendor permit renewed for an additional year. This will be his first renewal. S. Zemo inquired as to where Mr. Filgueira finds himself mostly working – mostly private parties and outside Ballard Park.

R. Hebert commented on how the area by Ballard Green is private property overseen by The Housing Authority. It often is necessary for The Housing Authority to oversee clean-up of the area following an event at the park. Litter there is a problem. The Housing Authority would like to bring up the issue of having vendors pay a fee to be present at each event and this fee will offset the clean-up costs following an event. Something like this has to happen.

B. Manners stated it is up to The Housing Authority and Parks & Rec to come up with a solution to the clean-up problem. They would feel badly if no one can get an ice cream at an event in Ballard Park. A vendor is not allowed to park in the CVS parking lot.

M. Kozlark asked Mr. Filgueira about his health permits, etc. He replied that all is in order. M. Kozlark stated the BOS is looking at how to modify the Vendor Ordinance. Vendors may be required to have their Ridgefield permit displayed on the outside of their truck. All vendors will be required to comply with the new ordinance once it is in place.

S. Zemo moved and B. Manners seconded a motion to approve for an additional year the vendor permit for Junio S. Filgueira (Tivoli Pizza) to sell wood-fired pizza. Motion passed 5-0.

3. Vendor Ordinance: Moratorium on New Vendors

David Grogins, Town Counsel, came forward to discuss this issue. R. Marconi stated he and D. Grogins met this afternoon and went through the proposed wording of the new ordinance. Changes have been made in response to suggestions made at the previous BOS meeting. Any vendor that sells on public streets needs a permit. John Katz, Old Ridgebury Rd., stated an individual does not need a permit to sell their own produce on their own property.

Ed Briggs, Director of Health, also came forward to participate in the discussion of the proposed ordinance changes.

R. Marconi asked if we want our vendors to take a food handling course. That is something we may want to consider.

S. Zemo stated some vendor trucks want to sell other merchandise such as flowers, rugs, and/or perform services such as dog grooming. We need to make sure our ordinance designates the services/products our vendors are able to provide. Does the term “food truck” mean a food vendor in a permanent location? Let’s take out the term “food truck”.

The vendor fee is currently \$200/year. Do we want to put in a non-resident fee? Right now our statute says, “up to \$200/year”.

What about a food vendor who shows up two to three days/week and/or shows up for a special event? Some have a license and some do not. We want to clarify this. Does the business/event have a 501c3 classification? The wording should be that the vendor “shall” have insurance and not “may” have insurance.

Do we want to lift the moratorium for private parties/catering events? A motion was made by B. Manners to do so but then the motion was withdrawn. It was decided to wait until the next BOS meeting (September 7) when the wording of the Vendor Ordinance will hopefully be finalized.

Ms. McManus inquired if everyone on a food truck needs to be vetted? R. Marconi responded if an individual is working the truck and selling the product, then that individual has to be vetted.

The topic – Vendor Ordinance and Moratorium on New Vendors, will be on the agenda for September 7, BOS meeting.

4. Radio Project Update: Dick Aarons

Dick Aarons, Public Safety Radio Project Manager, came forward to provide an update on the public safety radio upgrade project. The installation is about 75% complete. The Highway Department is fully installed and up and running. Parks & Rec is also up and running. For the Police Department, all mobile units have been installed. Yet to be done is the Emergency Department. Fire Department will be the last to be done. The Fire Department needs to get off three different bands. It will not be done until the infrastructure is up and running. This new system will provide point-to-point communication. Radio racks and timers are all set on remote sites. Also going to be able to simulcast. Perimeter sites are set all around the town. R. Marconi asked if the subcontractors are all insured. We need to be sure that insurance is all in place. D. Aarons stated all the subcontractors work for Motorola and Motorola provides the insurance.

M. Kozlark inquired as to what percent of the infrastructure is done – about 75% is done. Currently installing the point-to-point connections.

R. Marconi stated the Moses Mountain site is almost ready to go. It needs to be completely ready before the town can be turned on. Not sure if it is the responsibility of Frontier or AT&T. Improvements have to be completed to the road up Moses Mountain. We have been having wonderful cooperation with Boehringer.

M. Kozlark inquired if we are under budget or do we not know yet? R. Marconi responded we now have about \$70,000 in surplus but we may need to use about \$30,000 of this.

The radio project is tightly coordinated with the BOE. Looking at the antennae at the schools right now. We are working on how to manage the infrastructure. Before, each department managed everything on their own. The money for this project is encumbered. Nothing will be released until everything is done. The guarantee is one year from the date the system is up and running and useable. We did negotiate an extra year on the guarantee.

D. Aarons stated he would welcome giving the BOS a tour and show them the various sites and core sites. A tour will give the BOS “a flavor” of the equipment. The radio system has two major components – the “infrastructure” sites that serve all departments and the “subscriber” portables and mobiles that are used by individual departments. He passed out a paper that described the Subscriber Radios – Mobiles and Portables, Infrastructure Sites, and System Management Report. When the project is closed later this fall, he will present to the First Selectman and the BOS a recommendation for future management of the infrastructure sites and equipment (as opposed to the portables and mobiles that will be handled by the user departments as they have in the past).

R. Marconi thanked D. Aarons for all his work on this project. It is wonderful to have someone like Dick who understands the technical language involved.

5. Conservation Commission Enforcement Officer Appointment: Beth Peyser

Beth Peyser came forward to express her interest in this appointment. Also present were representatives of the Ridgefield Conservation Commission, Flood and Erosion Control Board - Susan Baker, Eric Beckenstein and Jim Coyle. An individual such as this needs to be in place if needed for the appeals process. Their goal is to work with the people ahead of the appeals

process. The goal is to have people cooperate and the problems go away. But, there needs to be an appeals process available and the possibility of a hearing.

M. Kozlark moved and B. Manners seconded a motion to appoint Beth Peyser for the position of Conservation Enforcement Officer. Motion passed 5-0.

6. Selectman's Report

- A letter has been received from Dave Lathrop, Fire Marshal, indicating his retirement August 31, 2016.
- Chris Nolan is retiring as Director of the Ridgefield Library. There will be a party/roast for her on October 5 at 7:30 pm at the Ridgefield Playhouse. R. Marconi was asked to be one of the "roasters", but as there is a BOS meeting scheduled for that same evening, he declined. Upon further discussion, it was decided to move the October 5, 7:30 p.m. BOS meeting to Thursday, October 6 at 7:30 pm so that BOS members can attend the retirement event.
- Bids went out for construction on the Venus Building – The low bid was \$19,000 and up to the highest bid which was \$249,000. The chosen bid will need BOF approval as this is a capital project. The references for each bidder are being verified, which is necessary before moving ahead.
- Ridgefield's Art Walk opens this Friday, August 19 – 5:00 to 8:00 p.m.
- Bids in for painting Peter Parley Schoolhouse - \$7,800 to \$25,000.
- M. Kozlark stated she has been working on raising awareness about "idling" in town. There is not an ordinance about this but this is mentioned on the town website. The Board of Education and the Superintendent's Office have been made aware of this and the PTA's have put this in their directory. Now is a good time to bring this issue to the attention of residents with the start of school. She is asking the Library and Parks & Recreation to also work on this issue. Anti-Idling signs are to be put up where cars line up.

7. Approval of Meeting Minutes: 8/3/16

B. Manners moved and M. Kozlark seconded a motion to approve as written the minutes of the August 3, 2016, Board of Selectmen Meeting. Motion passed 4-0-1. S. Zemo abstained as he was not present at the August 3rd meeting.

B. Manners moved and M. Kozlark seconded a motion to adjourn the Board of Selectmen Meeting at 8:50 p.m. Motion passed 5-0.

Respectfully submitted,
Janet L. Johnson