

**TOWN of RIDGEFIELD – BOARD of SELECTMEN**  
**SPECIAL MEETING – MARCH 30, 2017**

TOWN HALL LARGE CONFERENCE ROOM – 4:00 pm

APPROVED MINUTES

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These minutes are a general summary of the meeting and are not intended to be a verbatim transcription.

In attendance:        R. Marconi, B. Hebert, M. Kozlark, B. Manners  
                             Kevin Redmond, Director of Finance  
Absent:                 S. Zemo

**Agenda**

1.     Capital Budget Increase Discussion and Vote: Fuel Depot

R. Marconi called the meeting to order at 4:00 pm. He explained the reason for the meeting—the Town was informed by the DEEP (State of CT Dept. of Energy and Environmental Protection) and DAS (Dept. of Administrative Services), that the DEEP has “red tagged” our fuel tanks because they are over 30 years old and are two years past the removal/replacement date. Therefore, our fuel vendor cannot make any deliveries until the “red tags” are removed. The warning was received Friday afternoon (3/24/17) and the actual tagging took place Tuesday, 3/28/17. We can continue to pump from the tanks and currently have enough diesel to last another 1.5 weeks and gas to last 2-3 weeks. This impacts all services – police, fire, ambulance, school buses. We have made outside arrangements with Pamby Motors who will supply us whatever we need and we will reconcile the tax difference at a later date, if necessary.

R. Marconi recommended after discussions with the Director of Finance Kevin Redmond that given the anticipated surplus for FY2017, that we allocate \$77,100 from the surplus account to cover Phase 1 of the fuel tank replacement. As agreed to with CT DEEP, we will be allowed to use the existing tanks until 4/21/17. Prior to that time, we must have temporary fuel tanks installed. Excess fuel from old tanks is to be transferred and old tanks removed and the excavation area to be backfilled. For this we have received a quote from True Blue Environmental for \$77,100. Additional approval from the Board of Finance will be necessary for this transfer.

**B. Manners moved and M. Kozlark seconded the motion to transfer \$77,100 from the Police Department Patrol line (#10401-51001) to the Town Utilities line (#10690-53042). Motion carried 4-0.**

Phase 2. To complete the fuel tank replacement, R. Marconi recommended that the \$300,000 capital item for fuel tank replacement now in the FY2019 capital budget be moved to the FY2018 capital budget. This will allow the Town to be in compliance with the state’s request that the

project be completed in total within six months. This will increase the FY2018 capital request to a total of \$4,393,365. It is further understood that the additional \$400,000 requested for this project will be a not-to-exceed amount. R. Marconi will request the increase to the FY2018 budget at the 3/30/17 Board of Finance Budget Meeting.

**M. Kozlark moved and B. Manners seconded the motion to increase the capital request for FY2018 to \$4,393,365 for fuel tank replacement at the Highway Department fuel depot, such cost not to exceed \$400,000. Motion carried 4-0.**

**M. Kozlark moved and S. Zemo seconded the motion to adjourn the BOS Special Meeting at 4:41 pm. Motion carried 4-0.**

Respectfully submitted,  
Wendy Gannon Lionetti