

Town of Ridgefield
Board of Selectmen Meeting
Wednesday, October 2, 2019 - 7:30pm
Town Hall (Large Conference Room)

400 Main Street, Ridgefield, Connecticut

APPROVED Minutes

These minutes are a general summary of the meeting and are not intended to be a verbatim transcription.

In attendance: R. Marconi, B. Hebert, B. Manners, M. Kozlark, S. Zemo

Public Hearing at 7:30pm

- * Notice is hereby given that a Public Hearing will be held to consider the following proposed lease at the premises located at 729 North Salem Road, Ridgefield, Connecticut

Agenda

1. Public Comment
2. Year-End Transfers - Kevon Redmond (Director of Finance)
3. Women of Town Hall Portrait Project - Suzanne Benton
4. Odeen's (Golf Course Concession) - Request to Extend Agreement
5. Parking Lot License Agreement's
 - a. Addressi Center
 - b. Willett Properties
6. Selectman's Report
7. Approval of Meeting Minutes: September 18, 2019
8. Executive Session - Personnel

R. Marconi called the Board of Selectmen's Meeting to order at 7:30pm.

Public Hearing

R. Marconi opened up the floor to questions regarding the lease of the 729 North Salem Road property. The BOS discussed some details to be included in the Lease Agreement, as well as the utilities (in regards to oil & electricity) that will be paid by the Town. There will be a nonsmoking clause added to the lease.

The BOS decided that the term of the Lease Agreement would be from November 1, 2019 - September 30, 2020. Extensions will be granted or not by the BOS.

R. Marconi informed the public that the tenant is a Ridgefield Police Officer and he would be providing security on the property in exchange for the reduced lease amount of \$1,300 per month.

R. Marconi asked for any comments from the public to which someone stated that it was a good to have someone on the property to provide security especially concerning Lake Mamasasco.

R. Marconi closed the Public Hearing.

1. Public Comment

Ed Tyrrell of 17 Pond Road - brought up plans to plant trees in front of Town Hall and commented that in his opinion the Town shouldn't do that. Mr. Tyrrell said that the Town Hall looks fabulous.

2. Year-End Transfers - Kevin Redmond (Director of Finance)

K. Redmond started by commenting that the Town had a very good year and that the revenues were favorable by 1.9 million. Some of the contributing factors were the Tax Sale as well as interest work done by the Town Treasurer. The expense side was favorable by \$800,000 which was primarily due to Health Insurance.

K. Redmond presented the following transfers for BOS approval:

Number 2019-2: Central Admin Utility - Telephone Transfer - \$16,000

Number 2019-3: Various Personnel Related Transfers - \$245,000

Number 2019-4: Registrars Transfer - \$14,000

Number 2019-5: Transfer - Snow Related Costs - \$61,000

Number 2019-6: Tree Warden Transfer - \$7,000

Number 2019-7: Police Special Services Transfers - \$50,000

Number 2019-8: Transfer - Various - \$88,000

Number 2019-9: Other Transfers - \$70,000

B. Hebert moved and B. Manners seconded the motion to approve the 2018-2019 Fiscal Year Transfers 2019-2 - 2019-9 as presented by K. Redmond, Director of Finance. Motion carried 5-0.

3. Women of Town Hall Portrait Project - Suzanne Benton

Suzanne Benton appeared before the BOS as well as Tina their treasurer requesting to be a part of Friends of Ridgefield. Ms. Benton explained her organization's project to celebrate the 2020 Centennial Women's Suffrage. Portraits of the women who work in Ridgefield's Town Hall in addition to Alice Paul who wrote the Equal Right's

Amendments will be displayed for the 2020 celebration. There are 23 artists that will be part of this project, the women of Town Hall will be sitting for these artists. Exhibit to be on display in the Town Hall no longer than one year.

The need is to raise funds in order to cover the costs of supplies as well as mounting the portraits in Town Hall once completed, catalogs of the work, and the costs of the reception to be held at the Keeler Tavern. Ms. Benton asked the BOS to include the Women of Town Hall Project under Friends of Ridgefield, a 501c in order to apply for grants to raise the necessary funds.

B. Hebert moved and S. Zemo seconded the motion to include the "Women of Town Hall Project" under Friends of Ridgefield. Motion carried 5-0.

4. Odeen's (Golf Course Concession) - Request to Extend Agreement

Marshall Odeen & John Lloyd came before the BOS requesting to extend the Concession Agreement for Odeen's BBQ with the Town. This was their fourth year at the Golf Course and Mr. Odeen stated it was their smoothest year yet.

M. Kozlark moved and B. Hebert seconded the motion to approve a one year extension on O'Deen's BBQ, LLC's Concession Agreement. Motion carried 5-0.

5. Parking Lot License Agreements: Addressi Center & Willett Properties

Jessica Wilmot, the Chair of the Parking Authority appeared in front of the BOS in order to approve the License Agreements for both the Addressi Center & Willett Properties parking lots. The BOS discussed the requests for permit quantities in both License Agreements with Ms. Wilmot. Both parties thought it best to have a written policy that there are 18% Town Permits and 30% Landlord Permits in order to have a standard License Agreement to be used for all of the lots. There was no Approval.

6. Selectman's Report

R. Marconi & the BOS discussed drawings of the traffic flow at Portland Avenue in regards to the closing of the Depot Rd Bridge. There is a petition protesting the closing of the bridge. The online petition asks that the Town close, fix and reopen it. The BOS decided to inform the taxpayer's by posting updates and information on social media about the bridge.

R. Marconi read a thank you note from Christine Robertson in regards to her receiving her proclamation from the Town.

R. Marconi discussed the visibility issue when pulling on to Route 7 from Ashbee Lane. The State will be doing surveying, in order to see what can be done in response to the petition.

7. Approval of Meeting Minutes: September 18, 2019

The BOS reviewed and approved the minutes from the September 18th meeting.

M. Kozlark moved and B. Manners seconded the motion to approve the Minutes from the September 18, 2019 Board of Selectmen Meeting. Motion carried 5-0.

M. Kozlark moved and B. Hebert seconded the motion to enter into Executive Session. Motion carried 5-0 at 9:40pm

8. Executive Session – Personnel

Back to Public at 10:21pm There was no Vote

B. Hebert moved and S. Zemo seconded the motion to adjourn the Board of Selectmen Meeting at 10:22pm. Motion carried 5-0.

Respectfully Submitted,

Hollie M. Rapp