

MINUTES OF THE POLICE COMMISSION MEETING
of
Thursday, December 8, 2016

Commissioners Present: Joseph Savino, Chairman
Charles Knoche, Secretary
Thomas Reynolds
Marianne Coffin
George Kain

Also Present: Chief John Roche
Major Stephen Brown

These minutes are an overview of the meeting; not a verbatim text.

The meeting was called to order at 6:04pm by Chairman Savino.

Agenda Review

Chairman Savino asked the Commissioners if there would be any changes to the agenda; there were none.

Chairman Savino stated that there would be an Executive Session after the Public Session tonight for personnel matters.

Agenda Item #2

Chairman Savino requested a motion to accept the minutes of the November 10, 2016 Police Commission meeting. Commissioner Kain motioned to accept the minutes; Commissioner Coffin seconded the motion.

Vote: All in Favor

Minutes of the November 10, 2016 Police Commission meeting accepted as written.

Agenda Item #3a Commission Voice Mail

A call was received from a resident inquiring about roadway markings on Connecticut State routes in Ridgefield. The resident wished to know if the Commission maintains the markings.

Commissioner Savino notified the resident that the State of Connecticut DOT maintains the center lines and fog lines on the State roads. The Department does communicate with the State in the event markings need maintenance.

A call was received from a resident regarding vehicles speeding on Great Hill Road. The resident asked about putting a speed bump on the road and adding more signage on the road.

Commissioner Savino will return a call to the resident advising him that speed bumps are not approved for use for speed control and a survey of signs on Great Hill Road shows adequate speed signs.

Chief Roche will notify the Uniform Division Commander to increase speed enforcement on Great Hill Road.

Agenda Item #3b Commission Correspondence

Chairman Savino signed the required document for the State Traffic Administration notifying them of the new Chairman and Secretary of the Police Commission; this will be mailed to the Connecticut DOT.

Agenda Item #4 Chief's Report**Statistics**

Chief Roche stated that the incident total for the month of November was 2,025.

During the month, the Department responded to 81 Alarms, 25 Medical Assists, 16 Check Well-beings, 8 Controlled Substance Violations, 3 DUI arrests, issued 669 Motor Vehicle Enforcement violations, investigated 55 Motor Vehicle Accidents, issued 13 Pistol Permits (144 to date), initiated 23 Public Relation contacts, and completed 1 Narcotic Arrest – there were 8 K-9 assists for the month of November.

Correspondence

A thank you letter was received for P.O. Seibert and P.O. Geller for their professionalism in an alarm response.

A thank you letter was received for P.O. Daly for his kindness and professionalism in assisting a 90 year old resident.

A thank you letter was received for Captain Kreitz and Sgt. Durling from Glastonbury Police Department for assisting them with their promotional testing process.

A thank you letter was received for Sgt. Brown from a New York resident for helping his (NY resident) girlfriend whose car became disabled – “what he did was above and beyond.”

Crime Prevention

- Car Seat Clinic held at Chamber of Commerce Wellness Day at Parks and Recreation (Lt. Smith/P.O. DiFalco).
- Information table set up at Chamber of Commerce Wellness Day at Parks and Recreation (Captain Kreitz).
- Internet Safety Forum at Scotts Ridge Middle School (SRO Giglio, SRO Daly).
- Went to childcare facilities in Town to speak with them after multiple larcenies from motor vehicles occurred in Town. (Captain Kreitz, Sgt. Durling, P.O. Ryan, P.O. Caswell)
- A total of 15 (fifteen) car seats were inspected/installed in the month of November.

Training Report

- Captain Comstock attended Internal Affairs Investigations at Southington Police Department.
- P.O. Seibert and P.O. Hawaux attended Personal Radiation Detector (PRD) Training at Westport Police Department.
- P.O. Boulware and P.O. Geller attended Emergency Dispatch Training in West Haven.
- Lt. Raines attended Advanced Roadside Impaired Driving (A-Ride) at POSTC.
- Captain Terzian attended the Use of Force Summit in Uncasville.

Old Quarry Road – Old West Mountain Road

Chief Roche advised the Commission members of two Town development projects which will soon come before the Commission for traffic review – Old West Mountain Road and Old Quarry Road. These two projects will be placed on the Agenda for discussion at the January 2017 meeting.

Commissioner Reynolds advised the Board that during the Police Commission's review of the Old West Mountain Road project, he will recuse himself from the Board's deliberations of the matter.

Chief Roche advised the Commission that Captain Terzian was in attendance at the Town Hall meeting regarding the Connecticut DOT Renovation Project for Main Street, Ridgefield. Captain Terzian will attend the January 2017 Police Commission meeting to brief all on the Main Street Project Presentation.

Agenda Item #5a – Update of Chief's Goals

Chief Roche reported all goals for 2016 have been completed upon his attending the I.A.C.P. Conference in October. Chief Roche reviewed the conference information with the Commission.

Agenda Item #5b 2017 Commission Meeting Schedule

Commissioner Knoche motioned to approve the 2017 Police Commission Meeting Schedule; seconded by Commissioner Kain. This will be forwarded to Town Clerk, Barbara Serfilippi.

Vote: In Favor - All

2017 Police Commission Meeting Schedule accepted for submission to the Town Clerk.

Agenda Item #6a, b, c Cedar Lane, West Lane, Depot Road

Chief Roche reported to the Commission that there were no new updates received from the Connecticut DOT on the Cedar Lane at Route 35, West Lane or Depot Road Projects.

Agenda Item #6d Operating Budget

Chief Roche reported to the Commission that he will have the proposed FY 2017-2018 Budget delivered to them as he just received the necessary figures from Town Hall. Chief Roche will have budget notes and information with the budget so the proposed budget may be reviewed and discussed at the January 9, 2017 meeting.

Commissioner Reynolds motioned to adjourn Public Session to Executive Session with Chief Roche and Major Brown; Commissioner Coffin seconded the motion.

All in Favor

Public Session of the Police Commission Meeting adjourned at 6:34pm.

Respectfully submitted,

Charles Knoche
Secretary

**MINUTES OF THE EXECUTIVE SESSION OF THE
POLICE COMMISSION MEETING**

Commissioners Present: Joseph Savino, Chairman
Charles Knoche, Secretary
Thomas Reynolds
Marianne Coffin
George Kain

Also Present: Chief John Roche
Major Stephen Brown

Executive Session called to order at 6:34pm.

Executive Session adjourned at 6:45pm

Respectfully submitted,

Charles Knoche
Secretary