

Board of Ethics

Town of Ridgefield

UNAPPROVED

Minutes of January 13, 2021 meeting

The meeting was called to order at 7:13pm by Chairman Van de Weghe. The meeting was held electronically via the Zoom software application.

Present:

- Bart Van de Weghe, Chairman
- John Zembron, Secretary
- Greg McLaughlin
- Michele Pallai
- Geoff Harrington (joined at approx. 7:20pm)
- James Carroll (alternate) (joined at approx. 7:20pm)

Minutes of the Board's September 9, 2020 meeting having been circulated previously among the members were moved for acceptance as drafted with correction for minor spelling/logic errors, seconded and unanimously approved at 7:15 by the members then present.

The topic of electing officers for the 2021 calendar year was introduced. The present Chairman and Secretary indicated their willingness to continue to serve in their respective roles. Following a discussion, it was moved, seconded, and unanimously agreed by the entire Board to appoint Mr. Van de Weghe as Chairman and Mr. Zembron as Secretary for 2021.

New Business:

- A. The Secretary indicated that recently he had contacted the Town Clerk to inquire as to the Board's responsibilities relative to document retention. After having contacted the Office of the Public Records Administrator, the Town Clerk communicated the procedure by which Board documents greater than two years old could be destroyed. A general discussion followed, and it was the unanimous conclusion of the Board to retain all material associated with requests for advisory opinions or other matters brought before the Board, regardless of its age, as there may be benefit in referring to this material with respect to any future requests or matters.
- B. The Chairman notified the Board of a potential matter which he was aware of which might be brought before the Board.

With no additional matters raised, the meeting adjourned at 7:37pm.

Respectfully submitted,

John Zembron, Secretary

